

## **TO MEMBERS OF THE COUNCIL**

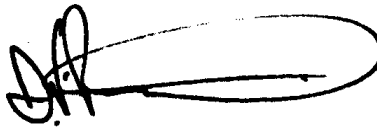
**Notice is hereby given that a meeting of the Council of the London Borough of Bromley is to be held in the Council Chamber at Bromley Civic Centre on Monday 1 July 2013 at 7.00 pm which meeting the Members of the Council are hereby summoned to attend.**

### **Prayers**

### **A G E N D A**

- 1 Apologies for absence
- 2 To confirm the Minutes of the meeting of the Council held on 15th May 2013 (Pages 3 - 26)
- 3 Declarations of Interest
- 4 Questions from members of the public where notice has been given.
- 5 Oral questions from Members of the Council where notice has been given.
- 6 Written questions from Members of the Council
- 7 To consider any statements that may be made by the Leader of the Council, Portfolio Holders or Chairmen of Committees.
- 8 Future Role of the Local Authority In Education Services (Pages 27 - 44)
- 9 The Kingswood Site and Primary Expansion Needs (Pages 45 - 48)  
Shortlands Ward
- 10 New Economic Development and Investment Fund (Pages 49 - 52)
- 11 Policy Development and Scrutiny Annual Report 2012/13 (Pages 53 - 84)
- 12 Meeting of the Urgency Committee (Pages 85 - 88)
- 13 Committee Membership (Pages 89 - 90)
- 14 To consider Motions of which notice has been given.
- 15 The Mayor's announcements and communications.

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Chief Executive

**BROMLEY CIVIC CENTRE**  
**BROMLEY BR1 3UH**  
**Thursday 20 June 2013**  
**Vol.50 No.2**

# Agenda Item 2

## LONDON BOROUGH OF BROMLEY

### MINUTES

of the proceedings of the Meeting of the  
Council of the Borough  
held at 6.30 pm on 15 May 2013

Present:

**The Worshipful the Mayor  
Councillor Michael Turner**

**The Deputy Mayor  
Councillor Ian F. Payne**

#### Councillors

Reg Adams  
Graham Arthur  
Douglas Auld  
Kathy Bance MBE  
Jane Beckley  
Julian Benington  
Nicholas Bennett J.P.  
Ruth Bennett  
Eric Bosshard  
Katy Boughey  
Lydia Buttinger  
John Canvin  
Stephen Carr  
Roger Charsley  
Peter Dean  
Nicky Dykes  
Judi Ellis  
Robert Evans  
Roxhannah Fawthrop  
Simon Fawthrop

Peter Fookes  
Peter Fortune  
John Getgood  
Julian Grainger  
Ellie Harmer  
Will Harmer  
Brian Humphrys  
Samaris Huntington-  
Thresher  
William Huntington-  
Thresher  
John Ince  
David Jefferys  
Charles Joel  
Paul Lynch  
Mrs Anne Manning  
David McBride  
Russell Mellor  
Alexa Michael  
Nick Milner

Peter Morgan  
Ernest Noad  
Gordon Norrie  
Tony Owen  
Tom Papworth  
Sarah Phillips  
Neil Reddin FCCA  
Catherine Rideout  
Charles Rideout  
Richard Scoates  
Colin Smith  
Diane Smith  
Harry Stranger  
Tim Stevens  
Michael Tickner  
Pauline Tunncliffe  
Stephen Wells

The meeting was opened with prayers

In the Chair  
The Mayor  
Councillor Michael Turner

#### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Hastings, Jackson and Lymer.

## **2 ELECTION OF MAYOR**

It was moved by Councillor Russell Mellor and seconded by Councillor David Jefferys and

**RESOLVED that Councillor Ernest Noad be elected Mayor of the Borough.**

Councillor Noad made and subscribed the Declaration of Acceptance of the office of Mayor and thereupon adjourned from the Chamber in company with the retiring Mayor to receive the insignia of Office.

In the Chair the Mayor Councillor Ernest Noad

On his return to the Chamber, the Mayor expressed his thanks for the honour conferred upon him, for the generous terms in which the motion had been proposed and seconded and for the manner of its reception. He also advised that during his year of office the charity that he would be supporting was Bromley Y and their work/support provided to young people.

## **3 RETIRING MAYOR**

On a Motion by Councillor Michael, which was seconded by Councillor Tickner it was –

**RESOLVED that at the conclusion of the year of office of Councillor Michael Turner as Mayor of the London Borough of Bromley, the Council places on record its appreciation of the able manner in which he has presided at meetings of the Council and the distinction with which he has maintained and discharged the high traditions and responsibilities of that office.**

**The Council also recognises the dedicated manner in which he has carried out the duties associated with the role of the Mayoralty.**

**He has fulfilled his role as Mayor with dignity and has spread awareness and knowledge of the history and tradition of the Mayoralty as well as its modern day relevance.**

**The Council also recognises Councillor Turner's enthusiastic interest in the many schools, colleges, voluntary, community and religious groups and organisations which he has visited within the Borough.**

**The Council further acknowledges his support and fund raising efforts through his Charity Appeal for The Darwin Unit at The Princes Royal University Hospital.**

**RESOLVED that the Corporate Seal be affixed to an engrossment of this resolution for presentation to Councillor Michael Turner and a Past**

**Mayor's Badge be presented to him in token of the appreciation hereby expressed.**

Thereupon the Mayor, on behalf of the Council, invested Councillor Michael Turner with a badge in token of the appreciation of his services as Mayor of the Borough.

Councillor Turner expressed his thanks for the terms of the resolution and the presentation then made and for the support accorded to him which had contributed so greatly to his year of office as Mayor.

**RESOLVED that the Council**

**(1) records its appreciation of the able and courteous services of Councillor Ian Payne and Mrs Judith Payne when as Deputy Mayor and Deputy Mayoress for the year 2012/13, they represented the Mayoralty and the Council; and**

**(2) to provide to them an attested copy of this Resolution.**

Councillor Payne expressed his thanks for the terms of the resolution and for the support accorded to him during his year of office as Deputy Mayor.

Councillor Turner presented a Resolution to the retiring Mayor's Chaplain.

#### **4 APPOINTMENT OF DEPUTY MAYOR**

The Mayor signified orally and in writing his appointment of Councillor Judi Ellis as the Deputy Mayor.

The Deputy Mayor was invested by the Mayor with the insignia of her office and she expressed appreciation for the honour of this appointment as Deputy Mayor.

#### **5 MINUTES**

On a Motion by Councillor Carr, seconded by Councillor Colin Smith, to authorise submission of the Minutes of the February Council Meeting it was

**RESOLVED that the Minutes of the meeting of the Council held on 27<sup>th</sup> February 2013 be confirmed, subject to the amendment of those present to include Councillor Jefferys.**

#### **6 APPOINTMENT OF THE DEPUTY LEADER AND OTHER MEMBERS OF THE EXECUTIVE TOGETHER WITH THE APPOINTMENT OF THE ELECTED MEMBERS AND THE CHAIRMAN OF THE HEALTH AND WELLBEING BOARD**

In accordance with the Council's Constitutional arrangements and new statutory responsibilities for certain health matters, the Leader of the Council

*Council*  
*15 May 2013*

advised of the following appointments, details of which had been circulated at the meeting:

Deputy Leader for 2012/13 – Councillor Colin Smith

**Members of the Executive –**

Councillor Graham Arthur – Portfolio Holder for Resources  
Councillor Robert Evans – Portfolio Holder for Care Services (to also include responsibility for Public Health matters)  
Councillor Peter Morgan – Portfolio Holder for Renewal & Recreation  
Councillor Colin Smith – Portfolio Holder for the Environment  
Councillor Tim Stevens – Portfolio Holder for Public Protection & Safety (to now include the daily operational responsibilities for the YOT and Youth Service)  
Councillor Stephen Wells – Portfolio Holder for Education (to retain overall strategic management responsibility via the Executive for the YOT and Youth Service)

**Elected Members of the Health and Wellbeing Board -**

Councillors Adams, Ruth Bennett, Judi Ellis, Evans, Fookes, Fortune, Ellie Harmer, William Huntington-Thresher, Jefferys, Charles Rideout and Diane Smith.

The Chairman of the Health and Wellbeing Board – Councillor Peter Fortune  
Vice-Chairmen of the Health and Wellbeing Board – Councillors Mrs Diane Smith and David Jefferys.

The Council endorsed the payment of a Special Responsibility Allowance in respect of the Chairman of the Board to be set at the same level as that paid to the Chairmen of the Development Control and General Purposes and Licensing Committees.

**Executive Sub-Committee and Working Group Memberships for 2013/14**

Improvement and Efficiency Sub-Committee

Councillors Arthur, Carr, Nicholas Bennett, Benington, Bosshard, Ellis, Evans, Will Harmer, Mellor and Reddin

Special Educational Needs (SEN) Working Party

Councillors Nicholas Bennett, Charsley, Ellis, Evans, Fortune, Tunnicliffe and Wells; Councillors Getgood and McBride  
(Note: Councillor McBride has withdrawn from the Working Group)

Town Centre Working Party

Councillors Benington, Carr, Dean, Will Harmer, William Huntington-Thresher, Michael, Morgan, Payne, Phillips, Colin Smith and Tickner; Councillors Getgood and McBride

Child Safeguarding and Corporate Parenting Working Party

Councillors Nicholas Bennett, Ellis, Evans, Mrs Manning, Diane Smith, Stevens, Tunnicliffe and Wells; Councillor Adams

Local Development Framework Advisory Panel

Councillors Benington, Bosshard, Carr, Dean, William Huntington-Thresher, Jackson, Joel, Mellor, Michael, Morgan, Mrs Manning and Colin Smith; Councillors Fookes and Papworth

Constitution Improvement Working Group

Councillors Arthur, Nicholas Bennett, Benington, Bosshard, Carr, Dean, Evans, Grainger, Owen and Stevens; Councillors Adams and Fookes

Children's Board

Councillors Carr, Evans, Tunnicliffe and Wells

**7 LEADER'S ADDRESS TO THE COUNCIL**

In accordance with the agreed constitutional arrangements that the Leader of the Council may elect to address the meeting, Councillor Carr made a brief statement.

He added his personal congratulations to the Mayor, Councillor Noad, and to his Deputy Mayor, Councillor Judi Ellis, on their appointments.

Councillor Carr made reference to the continued challenges facing the Council and reiterated the authority's determination to protect front line services where possible particularly for the most vulnerable in the community. A central strand of 'Building a Better Bromley' was the plans for regeneration and supporting business in the light of changing government policy. Councillor Carr was pleased to highlight work starting on the schemes at Bromley South and Orpington Town Centre. During the coming year there would also be further delivery of an exciting mixed use development at Opportunity Site G in Bromley Town Centre demonstrating that Bromley was forward thinking and open for business.

Councillor Carr advised that he was working with colleagues and officers on a revised and more targeted 'Building a Better Bromley' document to reflect the changes at local government level during this period of austerity. Emphasis

would be placed on greater efficiencies and examining ways for the better delivery of services as well as working closely with health colleagues which was crucial in the face of reduced budgets and the ever growing demand on services. The Leader also updated members on the Council's decision to move away from National Conditions of Service which had now taken place and he thanked the Director of Human Resources and his team for the work they had done to achieve this. For the future the Leader spoke of the need to foster a change of attitude and the instilling of a community spirit with people becoming more accountable and responsible for their actions.

## **8 APPOINTMENT OF COMMITTEES, THEIR CHAIRMEN AND VICE-CHAIRMEN AND THE DELEGATION OF EXECUTIVE POWERS**

Councillor William Huntington-Thresher moved and Councillor Nicholas Bennett seconded a Motion that the appointment of Councillors to Committees and the election of Chairman and Vice-Chairman of Committees be approved, as set out in the schedule circulated, subject to the following amendments:

On page 1 of the list the size of the Environment Policy Development and Scrutiny Committee was confirmed as 9 members with a 7-1-1 proportionality.

Councillor Catherine Rideout would fill the vacancy on the Environment Policy Development and Scrutiny Committee.

The Vice-Chairman of the Care Services Policy Development and Scrutiny Committee would be Councillor Jefferys.

Councillor Fookes advised that he would be a member of Plans Sub-Committees Nos 1 & 3 and Councillor Bance would be on Nos 2 & 4.

Councillor Papworth advised that Councillor Canvin would be on Plans Sub-Committee No 1, Councillor Papworth on Plans Sub-Committee No 2; Councillor McBride on Plans Sub-Committee No 3 and Councillor Adams on Plans Sub-Committee No 4.

**RESOLVED that the appointments indicated in the Appendix to these Minutes be agreed, subject to the above amendments.**

## **9 SCHEME OF DELEGATION OF EXECUTIVE FUNCTIONS AGREED BY THE LEADER OF THE COUNCIL AND CONFIRMATION OF THE SCHEME OF DELEGATION OF NON EXECUTIVE FUNCTIONS**

The Scheme of Delegation to Officers was approved by the Leader and Council at the Annual meeting each year. Since the Scheme had last been updated on 16<sup>th</sup> May 2012 only a small number of minor corrections were



proposed dealing with changes to departments and Chief Officers. A further amendment to the Scheme had been circulated.

Councillor Owen moved and Councillor Mellor seconded a Motion to confirm the Scheme of Delegation to Officers as amended.

The Motion was duly adopted.

## **10 CHANGES TO THE CONSTITUTION**

The Constitution Improvement Working Group had made a number of recommendations for minor changes to the Council's Constitution relating to the Council Procedure Rules and terms of reference for the Rights of Way Sub-Committee and the Health and Wellbeing Board.

Councillor Nicholas Bennett moved and Councillor Carr seconded a Motion to approve the proposed changes to the Constitution as set out in the report as well as any necessary corrections to the Constitution to accord with the new officer structures and titles.

The Motion was duly adopted.

## **11 REPORT OF COUNCILLOR ATTENDANCE 2012/13**

In accordance with agreed procedure a report was submitted setting out details of Members' attendances at Council, Committees and Sub-Committees and Executive/Portfolio Holder meetings held during the Council year 2012/13. For the first time the report also included executive and non-executive working groups. A revised schedule was circulated at the meeting.

A Motion to note the report was duly adopted.

## **12 REPORTS FROM COUNCILLORS APPOINTED TO OUTSIDE BODIES 2012/13**

In accordance with agreed procedure reports were submitted from Councillors appointed to serve on outside bodies with a significant role and budget.

A Motion to note the report was adopted.

## **13 THE MAYOR'S ANNOUNCEMENTS AND COMMUNICATIONS**

The Mayor advised that his Chaplain would be the Reverend Morag Finch from St Mary's Church, Shortlands. He also announced the following dates for Members to include in their diaries:

*Council*  
*15 May 2013*

The Mayor's Civic Service would be held at St. Mary's Church on Sunday 30<sup>th</sup> June 2013. The Civic Reception for Voluntary Workers would be held on Friday 12<sup>th</sup> July 2013 and the first Charity Appeal fund raising dinner would be held at the Cru Restaurant, West Wickham on Wednesday 3<sup>rd</sup> July 2013.

Mayor

The Meeting ended at 7.58 pm

## COUNCIL APPOINTMENTS 2013/14 (as amended at the meeting)

**Appointments to any outstanding vacancies are to be notified to the Chief Executive by the Group Leaders and ratified at the next meeting of the Council.**

### 1. **APPOINTMENT OF POLICY DEVELOPMENT AND SCRUTINY COMMITTEES**

#### (a) **Proportionality and Size Of Committees**

	<b>Size</b>	<b>Conservative</b>	<b>Liberal, Democrat</b>	<b>Labour</b>
Executive and Resources	15	13	1	1
** Adult and Community	9	7	1	1
** Children and Young People	9	7	1	1
Environment	9	7	1	1
** Public Protection and Safety	9	7	1	1
Renewal and Recreation	11	9	1	1

**RESOLVED** that the Committee sizes and proportionality indicated above, including an increase in the size of the Renewal and Recreation PDS Committee be agreed.

**\*\* Co-opted members to be appointed at the first meeting of the PDS Committee**

**(b) Appointment of Members to Policy Development and Scrutiny Committees**

**RESOLVED that the following Schedule of Members to serve on Policy Development and Scrutiny Committees for the Municipal Year 2013/2014 be agreed.**

**(i) EXECUTIVE AND RESOURCES PDS (To include the Chairmen of other PDS Committees)**

	<u>Councillors</u>
1	Douglas Auld
2	Eric Bosshard
3	Nicholas Bennett
4	Ellie Harmer
5	David Hastings
6	Brian Humphrys
7	William Huntington-Thresher
8	Russell Mellor
9	Nicholas Milner
10	Neil Reddin
11	Tony Owen
12	Ian F Payne
13	Pauline Tunncliffe
14	Peter Fookes (LAB)
15	Tom Papworth (LIB/DEM)

**(ii) CARE SERVICES PDS**

	<u>Councillors</u>
1	Ruth Bennett
2	Roger Charsley
3	David Jefferys
4	Anne Manning
5	Catherine Rideout
6	Charles Rideout
7	Pauline Tunncliffe
8	John Getgood (LAB)
9	Reg Adams (LIB/DEM)
**	7 Co-opted members

\*\* Plus 7 Co-opted Members representing Housing, Physical Disability, Older People, Learning Disabilities; Carers Bromley and Mental Health.

(iii) EDUCATION PDS

	<u>Councillors</u>
1	Nicholas Bennett
2	Julian Bennington
3	Peter Fortune
4	Julian Grainger
5	Alexa Michael
6	Sarah Phillips
7	Neil Reddin
8	Katherine Bance (LAB)
9	David McBride (LIB/DEM)
**	8 Co-opted members

\*\* Representing Young People, Parent Governor, Churches, Teachers and Early Years

(iv) ENVIRONMENT PDS

	<u>Councillors</u>
1	Judi Ellis
2	Julian Grainger
3	Catherine Rideout
4	Samaris Huntington- Thresher
5	William Huntington- Thresher
6	David Jefferys
7	Nicholas Milner
8	John Getgood (LAB)
9	Reg Adams (LIB/DEM)

(v) PUBLIC PROTECTION AND SAFETY PDS

	<u>Councillors</u>
1	Douglas Auld
2	Jane Beckley
3	Kate Lymer
4	Roxhannah Fawthrop
5	David Hastings
6	Gordon Norrie
7	Harry Stranger
8	Peter Fookes (LAB)
9	John Canvin (LIB/DEM)
**	6 Co-opted members

\*\* Representing Bromley Neighbourhood Watch, Bromley Community Engagement Forum, Bromley Victim Support, Bromley Federation of Residents Associations and 2 Youth Council reps.

(vi) RENEWAL AND RECREATION PDS

	<u>Councillors</u>
1	Julian Benington
2	Nicky Dykes
3	John Ince
4	Paul Lynch
5	Alexa Michael
6	Ian Payne
7	Sarah Phillips
8	Michael Tickner
9	Michael Turner
10	Katherine Bance (LAB)
11	David McBride (LIB/DEM)

(c) **Appointment of Chairman and Vice-Chairman**

**RESOLVED** that the following Councillors be appointed as Chairman and Vice-Chairman of Policy Development and Scrutiny Committees.

	<u>Chairman</u>	<u>Vice-Chairman</u>
Executive and Resources	Eric Bosshard	Russell Mellor
Care Services	Pauline Tunnicliffe	David Jefferrys
Education	Nicholas Bennett JP	Neil Reddin
Environment	William Huntington-Thresher	Samaris Huntington-Thresher
Public Protection and Safety	Doug Auld	Kate Lymer
Renewal and Recreation	Ian F Payne	Julian Benington

**2 APPOINTMENT OF GENERAL PURPOSES AND LICENSING COMMITTEE**

**(a) Proportionality, Size of Committee and Terms of Reference**

	<u>Size</u>	<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Labour</u>
General Purposes and Licensing Committee	15	13	1	1

**RESOLVED** that the Committee size and proportionately indicated above be agreed.

**(b) Membership of the General Purposes and Licensing Committee**

**RESOLVED** that the following Schedule of Members to serve on the General Purposes and Licensing Committee be agreed.

**(i) GENERAL PURPOSES AND LICENSING COMMITTEE**

	<u>Councillors</u>
1	Nicholas Bennett
2	Roger Charsley
3	Roxhannah Fawthrop
4	Julian Grainger
5	Ellie Harmer
6	Russell Mellor
7	Gordon Norrie
8	Tony Owen
9	Charles Rideout
10	Diane Smith
11	Harry Stranger
12	Tim Stevens
13	Michael Turner
14	John Getgood (LAB)
15	John Canvin (LIB/DEM)

**(c) Appointment of Chairmen and Vice-Chairman**

**RESOLVED** that the following Councillors be appointed as Chairman and Vice-Chairman of the General Purposes and Licensing Committee.

	<u>Chairman</u>	<u>Vice-Chairman</u>
GENERAL PURPOSES AND LICENSING COMMITTEE	Tony Owen	Russell Mellor



### 3 APPOINTMENT OF DEVELOPMENT CONTROL COMMITTEE

#### (a) Proportionality and size of Committee

	<u>Size</u>	<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Labour</u>
Development Control Committee	17	15	1	1

**RESOLVED:** That the Committee size and proportionately indicated above be agreed.

#### (b) Membership of Development Control Committee

##### (i) DEVELOPMENT CONTROL COMMITTEE

	<u>Councillors</u>
1	Douglas Auld
2	Graham Arthur
3	Katy Boughey
4	Eric Bosshard
5	Lydia Buttinger
6	Peter Dean
7	Nicky Dykes
8	Simon Fawthrop
9	John Ince
10	Russell Jackson
11	Charles Joel
12	Anne Manning
13	Russell Mellor
14	Alexa Michael
15	Richard Scoates
16	Tom Papworth (LIB/DEM)
17	Peter Fookes (LAB)

**RESOLVED** that the above Schedule of Members to serve on Development Control Committee be agreed.

(c) **Appointment of Chairman and Vice-Chairman**

**RESOLVED:** that the following Councillors be appointed as Chairman and Vice-Chairman of the Development Control Committee.

	<u>Chairman</u>	<u>Vice-Chairman</u>
DEVELOPMENT CONTROL COMMITTEE	Peter Dean	Alexa Michael

**4 STANDARDS COMMITTEE (5 Councillors)**

**RESOLVED** that Councillors Reg Adams (LIB/DEM), Peter Dean, Peter Fookes (LAB), Gordon Norrie and Michael Tickner be appointed to serve on the Standards Committee for the 2013/2014 Municipal Year.

**5 STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION**

**Appointment of Members (7 Members) (Proportionality is 7:0:0)**

**RESOLVED** that Councillors Reg Adams (Lib/Dem), Roger Charsley, Stephen Carr, David Jefferys, Kate Lymer, Mrs Anne Manning and Gordon Norrie be appointed to serve on SACRE for the 2013/2014 Municipal Year.

**6 APPOINTMENT OF APPOINTMENT PANELS**

**(a) Proportionality and size of Appointment Panels (as and when required)**

	<u>Size</u>	<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Labour</u>
	9	7	1	1

**RESOLVED** that the Panel sizes and proportionately indicated above be agreed.

**(b) Membership of Appointment Panels**

**RESOLVED:**

**that Appointment Panels to fill vacancies for Chief and Deputy Chief Officer posts should compose 9 Members as follows; the Leader of the Council, a majority Party Member of the Executive, a majority Party PDS Chairman, the Chairman or Vice-Chairman of the General Purposes and Licensing Committee, one Liberal Democrat Member, one Labour Member and up to 3 other Majority Party Members nominated by the Leader of the Council.**

**7 APPOINTMENT OF CHIEF OFFICER DISCIPLINARY PANEL**

**(a) Proportionality And Size of Appointment Panel**

<u>Size</u>	<u>Conservative</u>	<u>Lib/Dem</u>	<u>Labour</u>
7	6	1	0

**(b) Appointment of Members and Alternates**

**RESOLVED:** that Chief Officer Disciplinary Panels for Chief and Deputy Chief Officer posts should compose 7 Members as follows; the Leader of the Council, a majority Party Member of the Executive, a majority Party PDS Chairman, one Liberal Democrat Member, and 3 Members from the following 4 choices:

Either the Chairman of the General Purposes and Licensing Committee, the Vice-Chairman of the General Purposes and Licensing Committee, a second Majority Party Member of the Executive or a second Majority Party Member PDS Chairman.

**8 APPOINTMENT OF URGENCY COMMITTEE**

To appoint 7 Councillors (comprising the Mayor, the Chairman of the General Purposes and Licensing Committee, the Chairman of the Executive and Resources PDS Committee, the relevant Portfolio Holder or Committee Chairman and the Leaders of the three largest party groups) to deal with urgent non-executive decisions that are not of a sensitive nature.

**RESOLVED:** that the Urgency Committee be composed of the Mayor, the Chairman of the General Purposes and Licensing Committee, the Chairman of the Executive and Resources PDS Committee, the relevant Portfolio Holder or Committee Chairman and the Leaders of the three largest party groups.

**9 SAFER BROMLEY PARTNERSHIP STRATEGIC GROUP**

To appoint 3 Councillors (one to be the Portfolio Holder for Public Protection and Safety) 2 from the majority party and 1 from a minority party (not to be members of the respective PDS Committee).

**RESOLVED** that Councillors Reg Adams, Julian Benington and Tim Stevens be appointed to the Safer Bromley Partnership Strategic Group.

## GENERAL PURPOSES AND LICENSING COMMITTEE APPOINTMENTS

### 1. PROPORTIONALITY OF SUB-COMMITTEES

Audit Sub-Committee	7	6	1	0
Pensions Investment Sub-Committee	7	7	0	0
Local Joint Committee	9	9	0	0
Industrial Relations	7	6	0	0
Rights of Way	7	7	0	0

**RESOLVED** that the above proportionality be agreed

### 2. MEMBERSHIP OF SUB-COMMITTEES

#### (i) AUDIT SUB-COMMITTEE

	<u>Councillors</u>
1	Nicholas Bennett
2	Julian Grainger
3	William Harmer
4	Simon Fawthrop
5	Neil Reddin
6	Stephen Wells
7	Reg Adams (LIB/DEM)

#### (ii) PENSIONS INVESTMENT SUB-COMMITTEE

	<u>Councillors</u>
1	Julian Grainger
2	Eric Bossard
3	Paul Lynch
4	Russell Mellor
5	Neil Reddin
6	Richard Scoates
7	Stephen Wells

(iii) LOCAL JOINT COMMITTEE (to include Leader or named Deputy, Chairman of Executive & Resources, Policy Development and Scrutiny Committee or named Deputy and Chairman of the General Purposes and Licensing Committee or named Deputy)

	<u>Councillors</u>
1	Nicholas Bennett
2	Eric Bosshard
3	Stephen Carr
4	Ellie Harmer
5	Russell Mellor
6	Tony Owen
7	Colin Smith
8	Diane Smith
9	Michael Turner

(iv) INDUSTRIAL RELATIONS SUB-COMMITTEE (to include Leader, Deputy Leader, Chairman and Vice-Chairman of the General Purposes and Licensing Committee)

	<u>Councillors</u>
1	Eric Bosshard
2	Stephen Carr
3	Russell Mellor
4	Tony Owen
5	Colin Smith
6	Michael Tickner
7	Michael Turner

(vi) RIGHTS OF WAY SUB-COMMITTEE

	<u>Councillors</u>
1	Julian Benington
2	Simon Fawthrop
3	Julian Grainger
4	Ellie Harmer
5	Gordon Norrie
6	Richard Scoates
7	Harry Stranger

**RESOLVED** that the above Schedule of Members to serve on the Sub-Committees of the General Purposes and Licensing Committee be agreed.

### 3 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN

**RESOLVED** that the following Councillors be appointed as Chairman and Vice-Chairman of the Sub-Committees of the General Purposes and Licensing Committee.

AUDIT SUB-COMMITTEE	Neil Reddin	Simon Fawthrop
PENSIONS INVESTMENT SUB-COMMITTEE	Paul Lynch	Julian Grainger
RIGHTS OF WAY SUB-COMMITTEE	Simon Fawthrop	Julian Grainger
LOCAL JOINT COMMITTEE	To be appointed at the first meeting of the Committee	To be nominated by Staff Side
INDUSTRIAL RELATIONS SUB-COMMITTEE	To be appointed at the first meeting of the Committee	To be appointed at the first meeting of the Committee

### 4. APPOINTMENT OF APPEALS SUB-COMMITTEE

**RESOLVED:**

(1) that all Members of the Council, except Executive Members, be eligible for appointment to the Appeals Sub-Committee.

(2) three Members be drawn as required, to constitute an Appeals Sub-Committee.

### 5. APPOINTMENT OF LICENSING SUB-COMMITTEE

**RESOLVED:**

(1) that all Members of the General Purposes and Licensing Committee be eligible for appointment to the Licensing Appeals Sub-Committee;

(2) three Members be drawn as required, to constitute a Licensing Sub-Committee.

## DEVELOPMENT CONTROL COMMITTEE APPOINTMENTS

### 1. PROPORTIONALITY OF SUB-COMMITTEES OF DEVELOPMENT CONTROL COMMITTEE

Plans Sub No. 1	9	7	1	1
Plans Sub No. 2	9	7	1	1
Plans Sub No. 3	9	7	1	1
Plans Sub No. 4	9	7	1	1

**RESOLVED** that the above proportionality be agreed

### 2. MEMBERSHIP OF SUB-COMMITTEES

#### (i) PLANS SUB-COMMITTEE NO. 1

	<u>Councillors</u>
1	Doug Auld
2	Katy Boughey
3	Samaris Huntington-Thresher
4	John Ince
5	Anne Manning
6	Alexa Michael
7	Harry Stranger
8	John Canvin (LIB/DEM)
9	Peter Fookes (LAB)

#### (ii) PLANS SUB-COMMITTEE NO. 2

	<u>Councillors</u>
1	Lydia Buttinger
2	Peter Dean
3	Nicky Dykes
4	Russell Jackson
5	Charles Joel
6	Gordon Norrie
7	Richard Scoates
8	Catherine Bance (LAB)
9	Tom Papworth (LIB/DEM)



(iii) PLANS SUB-COMMITTEE NO. 3

	<u>Councillors</u>
1	Doug Auld
2	Katy Boughey
3	Roxhannah Fawthrop
4	John Ince
5	Paul Lynch
6	Anne Manning
7	Alexa Michael
8	Peter Fookes (LAB)
9	David McBride (LIB/DEM)

(iv) PLANS SUB-COMMITTEE NO. 4

	<u>Councillors</u>
1	Lydia Buttinger
2	Simon Fawthrop
3	Julian Grainger
4	Russell Jackson
5	Charles Joel
6	Kate Lymer
7	Richard Scoates
8	Reg Adams (LIB/DEM)
9	Catherine Bance (LAB)

**RESOLVED** that the above Schedule of Members to serve on the Sub-Committees of the Development Control Committee be agreed.

**3. APPOINTMENT OF CHAIRMEN AND VICE CHAIRMEN**

**RESOLVED:** that the following Councillors be appointed as Chairmen and Vice Chairmen of the Sub-Committees of the Development Control Committee.

PLANS SUB-COMMITTEE NO. 1	Alexa Michael	John Ince
PLANS SUB-COMMITTEE NO. 2	Russell Jackson	Richard Scoates
PLANS SUB-COMMITTEE NO. 3	Katy Boughey	Doug Auld
PLANS SUB-COMMITTEE NO. 4	Charles Joel	Lydia Buttinger

**4. APPOINTMENT OF BIGGIN HILL HERITAGE CENTRE WORKING PARTY**

**The membership of the Working Party consists of up to 4 elected Members of the Council Councillors Julian Benington, Anne Manning, Richard Scoates and David McBride.**

**RESOLVED that the above schedule of members to serve on the Biggin Hill Heritage Centre Working Party be agreed.**

# Agenda Item 8

Report No.  
RES13125

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** COUNCIL

**Date:** 1 July 2013

**Decision Type:** Non-Urgent Executive Key

**Title:** FUTURE ROLE OF THE LOCAL AUTHORITY IN EDUCATION SERVICES

**Contact Officer:** Lynn Hill, Democratic Services  
Tel: 020 8461 7700 E-mail: lynn.hill@bromley.gov.uk;

**Chief Officer:** Executive Director of Education, Care & Health Services

**Ward:** All

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1. Reason for report

The Council at its meeting on 21<sup>st</sup> January 2013 agreed a new set of parameters for its work with schools which was subsequently developed into a new Business Plan agreed by the Portfolio Holder for Education. The next stage in the process was the submission of a report outlining the future new role of the Local Authority in Education Services and setting out a covenant to be used to establish this new relationship with schools. The report was discussed by the Education PDS Committee on 19<sup>th</sup> March 2013 who fully supported the proposals and referred it to the Executive for endorsement at its meeting on 3<sup>rd</sup> April 2013.

The Executive considered the new role of the Council as a champion of the community and the adoption of a Compact/Covenant to be used to establish this new relationship with schools for ratification by Council.

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2. **RECOMMENDATION**

**Council is asked to consider these new proposals which reflect a significant policy change for the local authority in the role of a Champion of the community and to endorse the adoption of a Compact/Covenant to be used to establish this new relationship with schools.**

### Corporate Policy

1. Policy Status: Existing Policy: Further Details
  2. BBB Priority: Children and Young People: Further Details
- 

### Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Education Portfolio Budgets
  4. Total current budget for this head: £20,665k
  5. Source of funding: RSG, DSG, Council Tax and other grants
- 

### Staff

1. Number of staff (current and additional):
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement: None: But relates directly to duties that the Local Authority has under the current Education and Children Acts
  2. Call-in: Not Applicable:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

The Executive at its meeting on 3<sup>rd</sup> April 2013 fully endorsed the new arrangements being proposed for the Council to be a Champion of the community and the new relationship with academy schools. A copy of the Executive Director's report, together with an amended Covenant, and the Minute of the Executive discussion are attached for Members' consideration.

<b>Non-Applicable Sections:</b>	Financial/Legal/Policy implications are set out in the report of the Executive Director for Education, Care and Health Services
Background Documents: (Access via Contact Officer)	Previous minutes

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**The London Borough of Bromley  
Education Covenant**



**This Covenant compliments our 17 Education Commitments approved  
by the Full Council on 21 January 2013**

Our 17 Educational Commitments set out the Council's educational philosophy and general principles. In it, we make clear that we welcome and encourage all schools to become academies with the independence that brings. We support the creation of new 'free schools' and the expansion of selective education.

We are mindful of the fact that education is being provided by public funds, in buildings which in many cases were paid for by the local community or by the churches and with public support to provide education for the children of the borough and surrounding area. We all have an obligation to children and young people and we outline our commitments and our expectations below:

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**The Council:**

We retain more than 250 statutory educational duties including some major overarching responsibilities. As the civic leader of the community, we have a duty to the residents of the borough: to ensure that there are sufficient school places; that the quality of the education provided is of the highest standard; that our children leave school prepared for a successful and fulfilled adult life; and that our young people are able to play their part as citizens in a democratic, economic prosperous Britain.

**Parents:**

We will provide a choice of good and outstanding schools (including academies and Free Schools) in which your children can thrive socially and academically. In return, we expect you to support your children by ensuring they attend school, behave well, undertake school and homework, and co-operate with school staff.

**Pupils:**

We will work to ensure that your school provides a first rate education suited to your needs in safe and secure buildings. In return, we expect you to attend regularly, work hard, be well behaved and co-operate with your teachers.

**Governors:**

We are grateful for the voluntary service you give to your community. Your school or academy will give you access to high quality training and development. In return, you will be expected to take an active part in the governance of your school, ensuring that it delivers a high quality education in a safe and secure environment, providing good value for public money.

**School Leaders:\***

To work with children and young people is a huge privilege. We expect all our schools to co-operate with the local authority in delivering on the five outcomes given in Every Child Matters.

**Residents:**

We will ensure: that there are sufficient school places in the borough; that schools are monitored to ensure a high quality of education and behaviour; and that there is value for money provided by the tax payer. In return, we hope that you will support your local school in fundraising, charitable and other activities to support the wider community they serve.

**Business:**

We will encourage schools to ensure: that pupils leave school well equipped for the world of work; and that they have the skills and attributes to be good citizens. In return, we hope that you seek to employ local young people wherever appropriate and provide Saturday part-time work or work experience where possible. We will also encourage and welcome applicants from local businesses to play an active role as school governors.

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**\* Academies**

Academies have a Section10 duty to co-operate with the LA to ensure children's well-being. The LA has a duty under Section11 to safeguard children in its area.

There is a statutory obligation on academies to co-operate with LAs pursuant to Section10 of the Children Act 2004; Section10 provides for "co-operation and well-being".

It is considered that such obligations do not interfere with an academy's independence; the creation of an academy does not rid the LA of its (pre)existing obligations regarding the welfare of children. Academies should view this in the spirit of co-operation rather than bureaucracy.

(We would expect that this duty to co-operate would include the provision of statutory information and data to the Council.)



Report No.  
ED13032

**London Borough of Bromley**

**PART ONE - PUBLIC**

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**Decision Maker:** Education Portfolio Holder

**Date:** For Pre-Decision Scrutiny by the Education Policy Development and Scrutiny Committee on 19 March 2013

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** **FUTURE ROLE OF THE LA IN EDUCATION SERVICES**

**Contact Officer:** Terry Parkin, Executive Director, Education and Care Services  
Tel: 020 8313 4060 E-mail: terry.parkin@bromley.gov.uk

**Chief Officer:** Terry Parkin, Executive Director, Education and Care Services

**Ward:** All Wards

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1. Reason for report

- 1.1 On 21st January, 2013, Council agreed a new set of parameters for its work with schools, and this was reflected in the new business plan agreed by the Portfolio Holder for Education at the Education Policy Development and Scrutiny Committee on 23rd January, 2013. The essence of these two decisions is that schools should be encouraged to be independent of the Local Authority with the Council adopting the role of community champion on behalf of parents and their children, holding schools to account and ensuring an adequate supply of high quality school places. This implies a significant change in relationship between the Council and its schools. This paper describes what that relationship might be and how it might be developed.

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2. **RECOMMENDATION(S)**

- 2.1 **That the Portfolio Holder should endorse the new role of the Council as champions of the community and continue to expect only the highest standards from all our schools.**
- 2.2 **That the Compact given at Appendix 1 should be used to establish this new relationship with schools and that all governing bodies should be asked to sign it following an appropriate period of consultation.**
- 2.3 **That a final review of services to schools should be undertaken with a view to our offering only services of the highest quality and which represent good value for money for the council tax payer, with a report coming back to member in Autumn 2013.**
- 2.4 **That, as these recommendations taken together reflect a significant policy change for the Council described in the Covenant, the decision should pass to Executive for ratification as given in paragraph 6.**

### Corporate Policy

1. Policy Status: Existing Policy: Further Details
  2. BBB Priority: Children and Young People: Further Details
- 

### Financial

1. Cost of proposal: Not Applicable:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Education Portfolio Budgets
  4. Total current budget for this head: £20,665k
  5. Source of funding: RSG, DSG, Council Tax and other grants
- 

### Staff

1. Number of staff (current and additional):
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement: None: But relates directly to duties that the Local Authority has under the current Education and Children Acts.
  2. Call-in: Applicable:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

#### Background

- 3.1 Historically, Bromley has had a commissioner/provider relationship with its secondary schools. The vast majority of secondary mainstream schools were grant maintained which then converted to academy status when this was made possible under legislation brought-in by the coalition government. Effective professional relationships have been maintained throughout this period between the Council and its secondary headteachers and governors, and our secondary schools are recognised as being among the best in London, itself the highest performing major city in international comparisons.
- 3.2 Our relationship with primary and special schools has been more traditional, with significant services provided by the Council, and across many departments, often at or below cost. As a consequence, at times it has appeared that schools were being run from the centre, giving too little accountability to headteachers themselves, blurring responsibilities for standards, for example, and, as a consequence, seeing too little sustainable progress in many of our schools. This has led to confusion about responsibilities, perhaps unsurprisingly, as the legislation relating to schools and the responsibilities of the so-called 'middle tier' – ie the top tier of local government but one that sits between Whitehall and schools, remains somewhat unclear.
- 3.3 A comprehensive paper on sold services to schools was considered as part of a 'Select Committee' review on 12 July 2012 which identified the broad range of services on offer to schools. This review found that whilst some services were valued by schools, and on occasions provided useful information and intelligence back into the centre, there was no overwhelming case to continue to offer sold services, and little or no case made to continue other than for a narrow range of high quality services with full cost recovery.
- 3.4 Local Authorities retain a number of powers from the Children Act 2004 which required the creation of Children Services departments and gave authority to 'Every Child Matters: Change for Children, 2004'. This established the outcome framework for children which remains in Law and is a statutory duty on local authorities to secure. The five outcomes are:
- Be healthy
  - Stay Safe
  - Enjoy and Achieve
  - Make a positive contribution
  - Achieve economic wellbeing.
- 3.5 In addition to these, there are several hundred outcome measures used by the Department for Education against which we are held to account, but there remains some considerable lack of clarity as funding passes to academies. It is Council policy that all of its schools shall become academies, and at the time of writing just over half of our schools are either academies, in the process of converting or have given notice of their intention to convert. It is important that we do all we can to ensure clarity in responsibilities so that accountabilities are clear, but also democratic accountability. We need, then, a new form of relationship with our schools, but one which must reflect not just the needs of the child but also the democratic responsibilities placed on the Council and which have to be discharged by Ward Councillors and the respective Portfolio Holders.
- 3.6 A key issue for the Council is then, with all of its schools within the academy programme, how do we identify, discharge and then secure the responsibilities that come with these duties? We propose at the heart of this new relationship should be a covenant with Bromley parents, carers and children that requires that we will, at all times, demand the very best from our

schools and academies for our young people. This is expressed in the draft Compact given as Appendix 1 which we would ask all governing bodies to endorse, following its agreement by the Portfolio Holder. This places very few additional burdens on schools, as it focuses on seeing children and young people as individuals and planning their learning programmes accordingly, that which all good schools do as a matter of course.

- 3.7 The Compact is simple. We believe the community has a right to expect that their children are taught by well qualified and highly able teachers guided by outstanding leaders: we believe that our schools should be among the best in London and by extension, the best in the Country. We suggest, then, that the Compact contains a very small number of key outcome measures such as quality of teaching, and performance when compared to schools taking children with similar characteristics. This would be supported by the greatest possible transparency, with all publically available school data freely available on our website to help parents and carers to also hold schools better to account.
- 3.8 However, we do not need ourselves to provide services to schools to allow them to achieve these improved outcomes. Indeed, many of our schools are already active consumers in the commercial marketplace and doing extraordinarily well. Where we can offer high quality services at a cost that is not otherwise subsidised by the council tax payer, and schools want those services, we would most likely continue to offer them. However, for many of these services, schools can find them at better value in the marketplace and as the internal market expands it is unlikely that the council will be able to compete with our competitors. This was reflected in the evidence from the HR director of Bishop Justus School to the Select Committee in July 2012. In her evidence she stated that although the quality of HR service received from the Council was comparable in quality to that available from the private sector; it could not compete on cost, in her view. This was disputed by LA officers but nevertheless, does reflect a view held by many.
- 3.9 This paper then seeks authority to further review services to schools on an individual basis, giving notice that from April 2014, we will offer only those sold services to schools that recover cost fully and are of a sufficient high quality to otherwise further our aims of providing the highest quality schools to the community we serve. Other provision is most likely to be secured through a commissioning model, by individual schools, groups of schools or even the local authority on the behalf of schools, consistent with the general direction of travel of the Council across a wide range of services.
- 3.10 There remains a group of services for which we have statutory responsibilities. As more and more schools become academies, the nature of many of these services may need to change, for example, governor support, finance, education welfare and our school intervention capabilities; others may remain largely unaltered, such as our SEN work on statementing, for example, and our responsibilities for the provision of adequate places for children and young people. We also cease to be the employer of the last resort and so our HR central support to schools will be minimal.

### **What might these services look like in practice?**

- 3.11 **School improvement:** in spite of our working closely with central government, this remains something of a grey area. We retain a responsibility to intervene in maintained schools in inverse proportion to success. We also have a statutory duty to ensure children and young people 'enjoy and achieve' wherever they study, and so have powers to require an academy to improve, as well as our clear powers of intervention in maintained schools. This requires oversight by an experienced and well qualified education lead, ideally with headship experience, but could easily be discharged as a commissioned function.

- 3.12 One of the indicators used by central government to assess the impact of education policy locally is a measure of those **not engaged in education, employment or training** (the so-called NEET figure). Central government also requires that all school leavers are offered a place either in further education or employment - *the autumn guarantee*. We have a statutory responsibility to maximise this number again reflecting the duties on us from Every Child Matters - in this case, achieve economic wellbeing.
- 3.13 Local authorities are required to have the capability and capacity to summon to Court parents who do not secure the **attendance** of their child at school. Traditionally we have also supported attendance through the use of educational welfare officers, and this service has provided a useful early warning of a child at risk. However, this is a dual responsibility, and schools are also required to undertake this type of intervention. We hold them to account for so doing through our Every Child Matters powers, and there is no particular responsibility for local authorities to offer an extended service.
- 3.14 This is part of our wider support for **safeguarding responsibilities** - 'stay safe'. These are also described in **'Working Together to Safeguard Children'**. This requires all schools in a local authority area to have regard to the work of the Local Safeguarding Children Board (LSCB) and to contribute annually a report to that Board on its safeguarding activity, a so-called section 11 report (of the Children Act, 2004). This is facilitated by the local authority through the appointment of a designated officer to investigate safeguarding matters in schools and to support their work in this area. This legal duty is placed on all schools, whether state or independent. We would continue to support the local safeguarding board in the discharge of its responsibilities in this area.
- 3.15 We are required to provide a **support function to governors** of maintained schools, but not academies. However, we also have a significant cadre of local authority governors that need support and briefing on the expectation of the Council. As more schools become academies our automatic right to nominate governors is less clear. However, it would be a reasonable expectation that we would work with academies to ensure appropriate democratic representation on their governing bodies although we have no powers of enforcement.
- 3.16 There are clear statutory reporting roles for education finance and we are required to establish and support a **schools' forum** to advise on school expenditure. The forum includes representation from the academies as its decisions impact on the per pupil funding arrangements for all state funded schools. In addition, we also offer a finance support function to schools which is very popular. For maintained schools, we are the ultimate budget holder and expected to intervene should a school find itself unable to manage its finances. We have no responsibilities in this area with regard to academies.
- 3.17 As a pathfinder for the **SEN** Green Paper, we have been fortunate to be at the forefront of developments in this area. It remains unclear what our ultimate responsibilities in this area will be, but this is likely to remain a significant proportion of the 'local educational authority' workload in the future. At present, however, it is very hard to quantify. As well as producing statements, or whatever ultimately replaces them, importantly we have a duty to monitor the provision for this most vulnerable group of children and young people.
- 3.18 Finally, we hold a duty to ensure that there is a **suitable school place for all children** and young people. We need therefore to maintain accurate and up to date records of local capacity, and to have sufficient expertise to commission as required by government new places. This includes specialist provision for SEN pupils but also a pupil referral unit for those excluded from school. This could, of course, be commissioned from one or more academies, or itself be a standalone academy. There is no particular duty on a local authority to provide behaviour support.

- 3.19 And so in this new relationship, who is responsible for performance of schools? Clearly, governors hold that responsibility with headteachers accountable to them and, if in a chain, through to the academy sponsors and trustees. Our role is to ensure schools hold high expectations for their children and young people and where they are not met, ensure that they are challenged and that any underperformance is made clear. This allows a more honest relationship with academies and their sponsors, and an annual report to the Portfolio Holder brought to the PDS will help ensure that all schools are challenged in this way.

#### **4. POLICY IMPLICATIONS**

Much of the policy detail is covered in the body text. We have a clear mandate from both Council and the Portfolio Holder for this new relationship with schools. We must, however, retain sufficient capacity to discharge our statutory duties.

#### **5. FINANCIAL IMPLICATIONS**

As schools convert to academies, significant responsibilities transfer with them. In financial terms this is reflected in reductions in the Education Support Grant (ESG) that the Authority receives to support the remaining duties. Unlike in previous years when LACSEG funding was adjusted in the following year, from 2013/14 as schools convert to Academies ESG funding will be withdrawn in the following quarter, which will have a direct impact on the 2013/14 budget. For this reason finance have been working with senior officers within ECS, and officials from the DfE, to model what the service will look like assuming that all schools become academies by the end of March 2014 and the level of funding required to provide the statutory duties. Once all schools convert to Academies the council will receive approximately £720k in ESG to cover statutory responsibilities across the Council. For this reason it is very important that officers within the Education division are clear about what these statutory services are and also how quickly they believe the schools will move to become academies.

Services provided to schools were put on a 'sold service' footing from 2012/13. This has shown where particular services cover/exceed their costs or if they run at a deficit.

As more schools convert to Academies the market will develop and the risk to the council increases around the income it generates from sold services to schools. Schools will be able to exercise choice from a range of providers. Schools already have a large degree of autonomy over their budgets. Recent government announcements will mean that this is likely to increase with the introduction of the National Funding Formula in 2015 and the move towards funding Pupil Referral Units much like schools (in 2013/14 they will have their own delegated budgets and will be set up like a school rather than a centrally controlled service). As the Government continues to progress in reducing the longer term role of local authorities a market will mature consisting of private sector providers entering into the market as well as consortiums of schools selling services to other schools. This further questions whether local authorities should continue to remain providers of any sold services in the longer term.

#### **6. LEGAL IMPLICATIONS**

The Local Authority in meeting any statutory duty has to have due regard to any legal enactments or published statutory guidance, to ensure the appropriate meeting of such.

In this case the publishing and adoption by the Local Authority of an Education Covenant would put in place a policy document that is subject to due administrative process and law.

## 7. PERSONNEL IMPLICATIONS

These cannot be quantified at this time. Schools, as academies, have great freedom to buy services from whomsoever they wish. We expect that by working alongside schools in the new relationship this paper describes, we will be able to manage change in a manner consistent with our obligations to employees in both schools and at the centre.

<b>Non-Applicable Sections:</b>	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

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**EDUCATION PDS COMMITTEE**

**Extract from the Draft Minutes of the Meeting held on 19<sup>th</sup> March 2013**

**72A) FUTURE ROLE OF THE LA IN EDUCATION SERVICES**

**Report ED13032**

The Portfolio Holder introduced a report outlining the future role of the Local Authority in Education Services. On 21<sup>st</sup> January 2013, Full Council had agreed a new set of parameters for its work with schools in the form of the Education Covenant, and this was reflected in the new business plan agreed by the Portfolio Holder for Education following the Education PDS Committee meeting on 23<sup>rd</sup> January 2013. The new approach sought to encourage schools to be independent of the Local Authority, with the Local Authority adopting the role of community champion on behalf of parents and their children, holding schools to account and ensuring an adequate supply of high quality school places.

The Chairman thanked the Executive Director of Education and Care Services for an excellent report.

In response to a question from a Member, the Executive Director of Education and Care Services confirmed that the Local Authority did not have a statutory role to address issues identified in maintained or academy schools, with Ofsted and the Department for Education as the respective authorities for each. The Local Authority had entered into a local agreement with maintained schools across the Borough, and the Executive Director noted that the Local Authority also had a statutory responsibility for the five outcomes of 'Every Child Matters' and could theoretically intervene in any school where these were not being met.

A Member noted the importance of ensuring that academy schools with specialist units were encouraged to maintain them and that the transfer agreements ensured that places in these units continued to be made available to Bromley pupils. Another Member queried the responsibilities academy schools had with regards to audit. The Portfolio Holder confirmed that all schools had a requirement to be audited but that academies were responsible for purchasing their own audit services. He noted that a number of academy schools currently purchased audit services from the Local Authority.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Endorse the new role of the Council as champions of the community and continue to expect only the highest standards from all our schools;**
- 2) Use the Education Covenant to establish this new relationship with schools and ask all governing bodies to sign it following an appropriate period of consultation;**

- 3) Agree the proposal to undertake a final review of services to schools with a view to the Local Authority only offering services of the highest quality and which represent good value for money for the Council Tax payer, with a further report to Members in Autumn 2013; and,**
- 4) Request the Executive provide ratification of these recommendations at its meeting on 3<sup>rd</sup> April 2013, and that the recommendations also be provided to the Full Council for ratification at its meeting on 1<sup>st</sup> July 2013.**

**Extract from the Minutes of the Executive, 3<sup>rd</sup> April 2013**

**152 FUTURE ROLE OF THE LOCAL AUTHORITY IN EDUCATION SERVICES**

Report ED13032

The Council at its meeting on 21<sup>st</sup> January 2013 had agreed a new set of parameters for its work with schools which had been reflected in the new business plan agreed by the Portfolio Holder for Education following the Education PDS Committee meeting on 23rd January 2013. The new approach sought to encourage schools to be independent of the Local Authority, with the Local Authority adopting the role of community champion on behalf of parents and their children, holding schools to account and ensuring an adequate supply of high quality school places. A report outlining this future new role of the Local Authority in Education Services and setting out a covenant to be used to establish this new relationship with schools had been discussed by the Education PDS Committee on 19<sup>th</sup> March 2013 who had fully supported the proposals. A revised version of the proposed covenant had been circulated to the Executive.

The Portfolio Holder for Education introduced the report which he considered built on the proposals already agreed by Council and was the next stage in setting out a practical way forward. The Executive was being asked to endorse this new approach and that the proposals be referred to Council for formal adoption. Councillor Wells responded to various questions in respect of the current role of the Local Authority. The Executive Director for Education and Care Services highlighted that the Council still retained a number of powers particularly related to the health, safety and wellbeing of children as set out in his report. The proposed covenant would be the core of the new role of the Council to demand the best from schools for the benefit of young people.

The Executive supported the proposals and it was suggested that as there were some minor amendments necessary as well as the need to clarify any legal liabilities the proposals be submitted to the Council Meeting in July.

**RESOLVED that**

- 1) the new role of the Council as a champion of the community and the adoption of a Compact/Covenant to be used to establish this new relationship with schools be endorsed; and**
- 2) as these proposals reflected significant policy changes for the local authority they be submitted to Council for formal ratification at the meeting in July 2013, subject to any necessary minor amendments/changes as required.**

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Report No.  
RES13113

## London Borough of Bromley

### PART 1 - PUBLIC

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**Decision Maker:** Council

**Date:** 1<sup>st</sup> July 2013

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** THE KINGSWOOD SITE AND PRIMARY EXPANSION NEEDS

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** Shortlands

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#### 1. Reason for report

- 1.1 At its meeting on 12<sup>th</sup> June 2013 the Executive considered a report setting out a proposal from the Harris Academies chain for a new two form entry primary school in Shortlands built by the Education Funding Agency (EFA) on a site to be provided by the Council at the former care home at Kingswood. The scheme would involve the Council leasing the site to the EFA at a peppercorn rent on standard academies terms and conditions, thereby foregoing a potential capital receipt from the disposal of the site, but would transfer the costs of providing these much needed school places from the Council to the EFA resulting in a significant net saving to the borough. The Executive agreed that, subject to planning consent and consultation with local residents and other interested parties, Council be recommended to approve the proposals for a new school.
- 1.2 Members are requested to refer to the part 2 report to the Executive's meeting for further details of the proposals.
- 

#### 2. RECOMMENDATIONS

**(1) Subject to planning consent and consultation with local residents and other interested parties, the Kingswood site should be utilised as a site for a 2 form entry free school, built at cost by the Educational Funding Agency (EFA) with education provided by the Harris Academy chain, thereby helping to meet an agreed demand for primary school places in Shortlands ward, and across planning areas 2 and 3.**

**(2) Should the proposals for a new school proceed, this site be leased to the EFA for that purpose, on a 125 year peppercorn rent, subject to all necessary consents being received, the site reverting back to the Council should it cease being used for educational purposes.**

### Corporate Policy

1. Policy Status: Existing policy.
  2. BBB Priority: Children and Young People.
- 

### Financial

1. Cost of proposal: Estimated cost The cost to the borough will be that of the potential sale of the site, less the total cost of provision of a new two form entry primary school.
  2. Ongoing costs: N/A. The proposal transfers any future running costs of the school from the local authority to the Harris Federation.
  3. Budget head/performance centre: N/A
  4. Total current budget for this head: £N/A
  5. Source of funding: N/A
- 

### Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

### Legal

1. Legal Requirement: Statutory requirement. The Council is required to provide sufficient school places for all Bromley residents that require one. This proposal meets demand in an area with significant proven need.
  2. Call-in: Call-in is not applicable. This is not an executive decision.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 560 school places will be provided benefitting a proportionate number of families in the Shortlands area.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes.
2. Summary of Ward Councillors comments: The views of ward councillors are attached to this report.

### **3. COMMENTARY**

- 3.1 The need for additional primary school places in the Shortlands area of the borough was confirmed by the Members' Working Party on School Places, which reported to the Education PDS Committee in November 2012. At its meeting on 12<sup>th</sup> June 2013 the Executive considered a report concerning a proposal for a new 2 form entry primary school in Shortlands to be funded by the Education Funding Authority (EFA) and run by the Harris Academy chain but built on land to be leased by the Council at the former Kingswood care home site.
- 3.2 The report provided the background to the Harris offer, and requested support for leasing the site of the former care home in Kingswood Road, at a peppercorn rent and on standard academies terms and conditions, to the EFA. To do so would mean giving-up a potential capital receipt (about £2.5 - £3m) from the disposal of the site but would transfer all the costs of provision of these places, including that of site and project management, from the Council's basic need grant pot, to that of the EFA. This would result in a significant net saving to the London Borough of Bromley compared with the cost of the Council funding a new school. The Council would retain the freehold of the site and it would revert to the Council should it cease to be used for the proposed school. Final approval from the appropriate Secretary of State would be needed for this to go ahead, and the Department for Education (DfE) was pushing for a decision to be made by the Council before the end of July.
- 3.3 Individual Members of the Executive expressed reluctance for the Council to forego a capital receipt for this site and sought a clearer business case for the proposals, but the Council had a statutory duty to provide sufficient school places, and the DfE was unlikely to provide any funds for new schools other than via academies or free schools. There was significant pressure on school places in this area and legislation restricted infant class sizes to 30 pupils, limiting the possibilities for gradual expansion of other schools. The Kingswood site was relatively small, but size requirements for primary school sites had been removed by the Secretary of State.
- 3.4 Comments from the two Shortlands Ward Members were circulated before the Executive's meeting (see below) – these raised concerns about the long-term need for school places in this area, the unsuitability of the site (sloping, too small, with little scope for playing fields or on-site parking) and parking and traffic in the surrounding area. The Executive recognised these concerns and emphasised the need for democratic processes to be completed with scrutiny of the proposals, good practice on consultation with local residents and other interested parties and rigorous planning procedures. Detailed planning and transport issues would need to be considered at the next stage if the proposals were approved.
- 3.5 The Executive welcomed the opportunity to provide a high quality new school in this area, and, subject to planning consent and consultation, agreed that Council should be recommended to approve the proposals.

#### **Ward Member comments**

- 3.6 The following comments were received from the two Shortlands Ward Members before the Executive's meeting -

The proposal to build a new school in this location raises questions about long term sustainability, and whether there would be an impact on other schools in the area. Whilst it is possible to regulate entries at existing schools by bulge classes, the provision of new schools makes it more difficult to manage if rolls were to fall, as in previous years.

There is concern about whether the site is of adequate size to provide a two form entry primary school. Arrangements would have to be made for off site playing field provision, unlike most other primary schools in the borough. The sloping nature of the site makes development more

difficult and raises questions about whether parking is possible on site, and how satisfactory recreational areas can be created.

If there is very limited parking on site, staff may park in the street which may give rise to conflict with local residents, already affected by commuter parking related to nearby stations, leading to problems further along Kingswood Road and Mays Hill Road. Although it is likely the school will recruit principally from the surrounding area, there is a concern about a growth in traffic, as many parents will bring children to school by car and this may have an impact on local bus services. A comprehensive school transport plan, a parking and road access policy needs to be put in place ahead of the development, and it would be desirable to include the Shortlands Residents Association and surrounding properties in a consultation.

#### **4. POLICY IMPLICATIONS**

- 4.1 This is a new policy direction for the Council reflecting the national change that prevents local authorities from providing new schools for their residents themselves. Rather, we are required to go through either the academy or free school route, commissioning rather than providing new school places. It is likely that all new schools in the borough will, in future, be procured in this manner, with the Council providing the land, the DfE the education provider and the EFA the capital for the build.
- 4.2 Previously where the council was directly involved in providing a school it would usually either acquire or provide the land.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 For detailed consideration of financial implications, Members are requested to refer to the part 2 report to the Executive.

#### **5.1 LEGAL IMPLICATIONS**

- 6.1 For detailed consideration of legal implications, Members are requested to refer to the part 2 report to the Executive.

<b>Non-Applicable Sections:</b>	Personnel
Background Documents: (Access via Contact Officer)	Report to the Executive on 12 <sup>th</sup> June 2013 – The Kingswood Site and Primary Expansion Needs (Not for publication – Financial or business affairs of a person or body)



Report No.  
RES13127

London Borough of Bromley

PART 1 - PUBLIC

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**Decision Maker:** Council

**Date:** 1<sup>st</sup> July 2013

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** **NEW ECONOMIC DEVELOPMENT AND INVESTMENT FUND**

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 At its meeting on 12<sup>th</sup> June 2013 the Executive received the Provisional Final Accounts for 2012/13. As part of the Council's commitment to economic development and to achieve sustainable levels of additional income it was proposed that a new combined Economic Development and Investment Fund be established.
- 

2. **RECOMMENDATIONS**

- (1) That the Regeneration Investment Fund and the Economic Development earmarked reserves be combined into a new Economic Development and Investment Fund.
- (2) That additional funding of £20.7m for the new Economic Development and Investment Fund be met from a corresponding reduction in general reserves.
- (3) Note that, subject to approval of the above, the Council's general reserves are reduced to a projected £20m.

### Corporate Policy

1. Policy Status: Existing policy.
  2. BBB Priority: Excellent Council.
- 

### Financial

1. Cost of proposal: No cost (see 5 below)
  2. Ongoing costs: N/A.
  3. Budget head/performance centre: N/A
  4. Total current budget for this head: £N/A
  5. Source of funding: The new fund combines the Regeneration Investment Fund with Economic Development earmarked reserves and additional funding from general reserves.
- 

### Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

### Legal

1. Legal Requirement: No statutory requirement or Government guidance.
  2. Call-in: Call-in is not applicable. This report does not involve an executive decision
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

### **3. COMMENTARY**

- 3.1 As part of the report on the Provisional Final Accounts 2012/13 the Executive considered proposals for a new Economic Development and Investment Fund and agreed that Council should be recommended to establish the fund.
- 3.2 The advice contained in the report to the Executive is set out below -

#### **3.3 Economic Development and Investment Fund**

- 3.3.1 At its meeting on 7<sup>th</sup> September 2011, Executive approved a regeneration investment fund of £10m to provide key regeneration opportunities whilst also being utilised to provide a long term alternative income stream. Each investment decision is considered on a case by case basis to consider the income stream, liquidity of assets, risks relating to asset depreciation/increase in value etc. Any level of income is expected to significantly exceed treasury management interest earnings. 2 properties have been acquired to date and there are further opportunities reported elsewhere on this agenda.
- 3.3.2 A key strand in the Council's financial strategy relates to economic development, creating employment opportunities and generating income. Further details were provided in section 11 of the "Draft 2013/14 Budget and Update on the Council's Financial Strategy 2014/15 to 2016/17" report to Executive on 9<sup>th</sup> January 2013. Investment in economic development could reduce costs relating to council tax support through the creation of employment opportunities. It could also provide additional income from new homes bonus and the impact of localisation of business rates. In addition, any local economic growth will contribute towards supporting national economic growth.
- 3.3.3 The Local Plan report to Executive in February 2013 identified a policy objective to maximise economic growth which will include identifying investment opportunities and undertaking key infrastructure improvements in, for example, Biggin Hill, Crays and Bromley Town Centre. Details of opportunities to increase economic growth which requires a significant contribution from the Council are reported elsewhere on this agenda.
- 3.3.4 The Council approved, as part of finalising the 2013/14 Budget, an Economic Development earmarked reserves of £16.319m to reflect the Council's commitment to economic development.
- 3.3.5 It is proposed that the remaining monies within the property investment fund are combined with the economic development fund.
- 3.3.6 At the meeting on 7<sup>th</sup> September 2011 the minimum level of general reserves were reviewed and since that time there have been separate provisions made within earmarked reserves to cover key risks around loss of income from treasury management investments, impact of recession and infrastructure investment costs. To reflect these changes the Director of Finance has reviewed the minimum level of general reserves and, on the basis that the Council retains significant earmarked reserves to support financial risks, that the minimum level of general reserves can be reduced to £20m. This level will continue to be reviewed as part of the annual council tax report.
- 3.3.7 To reflect the Council's commitment to economic development and achieve sustainable levels of additional income it is proposed that the level of general reserves be reduced to £20m at this stage. This will provide additional funding, combined with savings reflected in the outturn for 2012/13 to increase the new combined Economic Development and Investment Fund. As

detailed in the reports elsewhere on this agenda there is a need for significant funding to be set aside to contribute towards the economic development and investment opportunities of the Council.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Report to the Executive on 12 <sup>th</sup> June 2012 – agenda item 6: provisional Final Accounts 2012/13

# Agenda Item 11

Report No.  
RES13077

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** COUNCIL

**Date:** 1<sup>st</sup> July 2013

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** POLICY DEVELOPMENT AND SCRUTINY - ANNUAL REPORT  
2012/13

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 0208 461 7743    E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** All

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1. Reason for report

1.1 The Council's Constitution requires that a report is made each year to full Council summarising the work carried out by PDS Committees. The report for 2012/13 includes contributions from all the PDS Chairmen on the work of their respective Committees, and was approved for submission to full council by Executive and Resources PDS Committee on 27<sup>th</sup> March 2013. The report for 2012/13 is attached.

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2. **RECOMMENDATION(S)**

2.1 That Council receives the Annual Policy Development and Scrutiny Report 2012/13.

### Corporate Policy

1. Policy Status: Existing Policy: Section 6.03 (d) of the constitution sets out the requirement for an annual PDS report.
  2. BBB Priority: Excellent Council
- 

### Financial

1. Cost of proposal: Not Applicable: The cost of preparing the annual report is met from within existing budgets.
  2. Ongoing costs: Recurring Cost:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £363,070
  5. Source of funding: 2013/14 revenue budget
- 

### Staff

1. Number of staff (current and additional): 8 posts (7.22fte)
  2. If from existing staff resources, number of staff hours: N/A
- 

### Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable: This report does not involve an executive decision.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All members of the Council and interested members of the public.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Constitution of the London Borough of Bromley, Article 6 Previous annual PDS reports



THE LONDON BOROUGH

# **Policy Development & Scrutiny Annual Report 2012/13**

**For submission to Full Council on 1<sup>st</sup> July 2013**

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# 1. Foreword

- 1.1 On behalf of all my colleagues who are engaged in Policy Development and Scrutiny Committees in the London Borough of Bromley, I have pleasure in presenting our Annual Report 2012/13, which summarises the work that has been carried out by the Committees during the Council year.
- 1.2 We have again conducted a most challenging budget process this year against the backdrop of a reducing local government settlement. The task of finding the significant budget savings demanded by the Government has been the dominant activity this year. It is very pleasing to report that the necessary cost savings for 2012/2013 have been achieved and that the 2013/2014 budget is broadly neutral, without significantly impairing the delivery of frontline services.
- 1.3 We continue to face important changes in the Council's finances dictated by the Local Government Finance Act 2012, welfare reforms and changes in education, health and social care. We are experiencing unprecedented financial volatility, uncertainty and risk in the financial markets, which are exacerbating the Council's task to deliver a balanced budget over the coming years. This is a serious challenge as there are not many further efficiency savings, which can be made, having rigorously streamlined the Council's services over the past two years. Painful changes will now need to be made to the quantum and delivery of Council services.
- 1.4 Considerable changes to the Council's organization have become inevitable. The Council will emerge as a different organization in the medium term, moving from an authority whose primary purpose is the delivery of services to the local community to a commissioning authority, which maintains democratic accountability and responsibility for which local services it will retain and how they will be delivered to the local community. This will require the streamlining of the organization, the retention of skilled staff, coupled with the ongoing drive to optimize the use of assets, delivering value for money and safeguarding essential services.
- 1.5 The role of the PDS Committees has become critical for contributing to the shape and changes required of the Council's organization in order to ensure we continue to deliver the best possible services to the residents of Bromley whilst retaining one of the lowest Council Tax levels.
- 1.6 All PDS Committees deserve praise for having grasped the challenges presented to them and I would like to thank all committee chairmen and members and the Council's officers for their diligence and hard work in devising solutions, which will ensure that Bromley Council can continue to provide the essential services, which are so important to our community

**Cllr. Eric Bosshard**  
**Chairman, Executive and Resources PDS Committee**

## 2. Policy Development and Scrutiny Chairmen 2012/13



Cllr Eric Bosshard  
Executive & Resources



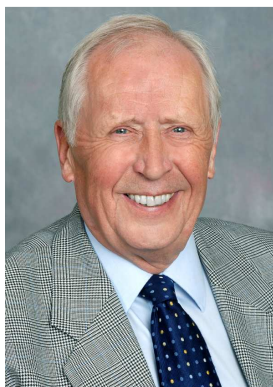
Cllr Judi Ellis  
Care Services



Cllr Nicholas Bennett JP  
Education



Cllr William Huntington-Thresher  
Environment



Cllr Douglas Auld  
Public Protection and Safety



Cllr Sarah Phillips  
Renewal & Recreation

## 3. Policy Development and Scrutiny in Bromley

- 3.1 Six Policy Development and Scrutiny (PDS) Committees at Bromley discharge the overview and scrutiny functions conferred by sections 21 and 32 of the Local Government Act 2000 and successive legislation. The Executive and Resources PDS Committee has an over-arching, co-ordinating role on behalf of the other five PDS Committees and is required by the Council's Constitution to present Full Council with an Annual Report "on the Policy Development and Scrutiny functions and PDS budget, and amended working methods if appropriate" (Article 6, Section 6.03 (d) of the Constitution).
- 3.2 The PDS Committees mirror the Council's executive portfolios:
- Executive and Resources  
(covering both the Resources Portfolio and the Executive)
  - Care Services
  - Education
  - Environment
  - Public Protection and Safety
  - Renewal and Recreation
- 3.3 In addition to these Committees there are two PDS Sub-Committees:
- Education Budget Sub-Committee
  - Health Scrutiny Sub-Committee

Although they have no decision-making powers, PDS Committees and Sub-Committees have key roles in contributing to policy development and scrutinising the decisions of the Executive and individual Portfolio Holders.

### Policy Reviews

- 3.4 PDS Committees advise Portfolio Holders, the Executive and full Council on policies, budgets and service delivery. PDS Committees can commission groups of Councillors to review an issue or policy so assisting a Portfolio Holder or the Executive to improve a service or function affecting local people. This can be linked to a forthcoming decision by a Portfolio Holder or the Executive or to assist in formulating fresh, new policy. In each case detailed, evidence-based assessments are carried out and recommendations made in a report. In the process, Councillors can speak to a broad range of people to help gather information for their evidence-based reports.

### One-Off Reviews

- 3.5 In addition to in-depth policy reviews, PDS Committees can also review a topical issue at Committee with comments and recommendations referred on to the Portfolio

Holder. These reviews are often based around a presentation or an evidence-giving session with expert witnesses.

### **Performance and Budget Monitoring**

- 3.6 PDS Committees monitor the performance of services and functions within their remit, assessing performance against key performance indicators and policy objectives. Concerns are reported to a Portfolio Holder who can then, if necessary, be called to a PDS Committee meeting to account for the performance of his or her Portfolio.
- 3.7 PDS Committees are also involved in the budget setting process and provide considered comment and recommendations for the Executive to take account of when formulating the Council's annual budget. Similarly, PDS Committees also monitor in-year spend of budgets and raise concerns where there is any possibility of overspend or other issues affecting spending priorities.

### **Call-in**

- 3.8 The call-in process is a key means by which PDS Committees can hold the Executive to account. Any five Councillors can call in a decision and prevent it from taking immediate effect until it has been considered by a PDS Committee. The Committee can then interview the Portfolio Holder and officers and consider whether the decision was appropriate, within the Council's policy framework, and whether it should be reconsidered. If the Committee feels that the decision should be reversed or altered, it can make a recommendation to the Executive, which then has to reconsider the matter.
- 3.9 At the time of writing, no call-ins have been made during 2012/13. This continued low level of call-in reflects an emphasis given to pre-decision scrutiny leading to better and more robust decisions which are less likely to be challenged.

## **4. Report from Executive & Resources PDS Committee**

**Chairman: Cllr. Eric Bosshard**

**Vice-Chairman: Cllr. Russell Mellor**

### **Introduction**

- 4.1 2012/13 has been a busy year with nine scheduled meetings and additional work group meetings. Our regular meetings were timed to precede the Executive's meetings so that its decisions could be scrutinized. We dedicated one policy development meeting to a Financial Seminar by the Chief Financial Officer to keep members informed of the general financial situation affecting the Council and the changes in local government finance and health provision introduced by the central Government.

### **Scrutiny of the Executive and the Resources Portfolio Holder**

- 4.2 The Committee's principal role is to pre-scrutinize the decisions of the Executive and the Resources Portfolio Holder. This Committee has worked diligently to discharge its obligations and the workload of some meetings has been very heavy indeed.
- 4.3 During the year the Committee reviewed various care services contracts and gateway reviews, studied proposals for development sites in Bromley, the purchase of investment properties, the provision of environmental and building services, the replacement of Penge & Anerley library and acknowledged the successful completion of the Chislehurst Road Bridge reconstruction. It scrutinized the activities of the HR department, plans for the implementation of the Council Tax support scheme, the Council's insurances, the housing and Council tax benefit service and monitored Liberata and the operation of section 106 agreements. It received reports from the Constitution working group and the Active Citizens working group, a progress report from the New Technology Working Group and an update on the developments in Public Health.
- 4.4 The Committee invited the Leader of the Council, the Resources Portfolio Holder and the Chief Executive to report on their activities and to answer questions. These bi-annual meetings are very valuable for keeping members of the Committee up to date with recent developments affecting the Council and I would like to thank the speakers for having made the effort to come and exchange their views with our Committee.
- 4.5 The Leader of the Council and the Resources Portfolio Holder have attended all our meetings and senior officers have been in attendance to answer questions on matters in their areas of responsibility. I would like to thank them all for their valuable contributions.

## **Policy Development and Working Groups**

- 4.6 We held again a Finance Seminar this year to update members on the issues, which affect the Council's finances and its ability to continue to fund essential activities and services. This seminar was presented by the Chief Financial Officer and was very successful.
- 4.7 The Committee scrutinized many reports concerning the care services, including SEN provision, care for autistic children, contracts for learning disability support, children's social care provision, mental health support and contracts for residential and nursing care and domiciliary care. In addition the Committee reviewed street works contracts, the carbon reduction programme, the office accommodation strategy, various invest-to-save initiatives and the Bromley Local Plan.
- 4.8 The Committee set up a working group to review the changes to Local Government Finance and their implications for the Council and to explore business opportunities in Bromley in general. The working group reported on 27<sup>th</sup> March 2013.

## **Conclusions**

- 4.9 Over the past year this Committee has scrutinized the Executive's and Resources Portfolio Holder's decisions and reviewed many aspects of the Council's business. The difficult economic background and parlous government finances have continued to impact on the Council. The task to find the significant budget savings demanded by the Government has again been the dominant challenge this year. It is very pleasing to report that the necessary cost savings for 2012/2013 have been achieved and that the 2013/2014 budget is broadly neutral, without significantly impairing the delivery of frontline services.
- 4.10 Looking ahead, the continuing reduction in financial settlement from the Government increases the pressure on the Council to achieve very significant additional savings in the next four years. This is a serious challenge as there are not many further efficiency savings, which can be made, having rigorously streamlined the Council's services over the past two years, Painful changes will now need to be made to the quantum and delivery of Council services to achieve these necessary savings.
- 4.11 In the light of the Government's gradual phasing out of the council tax freeze grant and the Council's funding gap it was decided to bite the bullet and increase council tax in 2013/14 within government limits. The rise remains below current consumer price inflation and means a cut in real terms in the Council's budget, exacerbating the task of trying to balance the budget in the next three to four years. Even so, the Council is determined to make every effort to safeguard essential services.

**Cllr. Eric Bosshard**  
**Chairman, Executive & Resources PDS Committee**

## 5. Report from Care Services PDS Committee

**Chairman:** Cllr. Judi Ellis  
**Vice-Chairman:** Cllr. Catherine Rideout

### **Health Scrutiny Sub-Committee Meetings of the Care Services PDS Committee**

- 5.1 Changes to both management and location of health care provision in Bromley have again dominated the agenda, with the Primary Care Trust being replaced by the Clinical Commissioning Group, the Health and Wellbeing Board emerging from Shadow status and the Local Authority taking on the responsibility for Public Health.
- 5.2 There has also been a full public consultation on the future provision of health services identified in the Orpington needs assessment, and on the need for a new Health and Wellbeing centre.
- 5.3 The appointment, in July, of a Trust special Administrator to look at securing sustainable NHS services in SE London has been a key focus of the Committee. The Administrator published his draft recommendations on 29 October and consulted locally on them from 2 November to 13 December. This is a 3 year transition and will continue to be closely monitored by the Committee.
- 5.4 The first meeting on 11<sup>th</sup> July 2012 looked at the provision of intermediate care beds, the London Ambulance Service, the NHS Quality, innovation, productivity and prevention programme and an update from the South London Health Trust.
- 5.5 The second meeting in February 2013 received an update from the Chairman of the King College Hospital Foundation Trust on their plans for the Princess Royal University Hospital to join their Foundation Trust. The outcomes from the consultation on Orpington health care and a presentation from EMDOC on the introduction of the 111 health telephone number for urgent, if not emergency, health assistance.

### **Care Services PDS Committee**

- 5.6 We held five meetings throughout the year looking at -

#### **Housing issues –**

- The Annual and mid year Housing and Residential Services Report on Social Housing;
- Homelessness/Housing Need;
- Private rental sector;
- Temporary accommodation;
- Allocation of payments in lieu of affordable housing;
- Strategy for future Tenancy changes.

#### **Contracts –**

- Care Home and respite for older people;

- Framework contract for domiciliary care and specialist dementia services;
- Specialist Information advise and guidance;
- Learning disability care and support service;
- Bromley Healthwatch and NHS independent complaints advocacy service;
- Older peoples commissioning strategy (respite and daytime opportunities);
- Citizens Advice Bureau.

### **Care Services –**

- Annual report of the Bromley Adoption Agency and the annual fostering service report;
- Annual update on the Bromley Youth Offending Partnership;
- Annual report of the Safeguarding Adults Board;
- Outcomes of the Ofsted thematic inspection of safeguarding disabled children;
- Outcomes of the unannounced Ofsted inspection of the Local Authorities arrangements for the protection of children;
- Integrated transition strategy;
- Mental Wellbeing strategy and review of services for children with mental health needs.

### **Budget Issues**

- 5.7 The Budget has been at the centre of all the debates, it has been the key driver in policy development with the committee, officers and portfolio holder looking to deliver quality services that meet the needs of the user. This has lead to contracts being closely scrutinised to ensure they meet present needs, are realistically costed and are delivering the Councils statutory responsibility.

### **Complaints**

- 5.8 This is an important report as it is an excellent scrutiny indicator.

### **Questions from the Public**

- 5.9 We continue to receive a range of questions from the public and the Committee values this additional level of scrutiny.

### **Briefing papers**

- 5.10 These have replaced Items for Information and are to help Members increase their background knowledge of items on the agenda or to update Members following a report redrafted to reflect their comments.

### **Conclusion**

- 5.11 My thanks go to all Elected and Co-opted Members for their dedication and commitment to Bromley Care Services in the last year. The pace of change and the increased responsibilities has meant a heavy workload for members and officers. My thanks go to



Helen Long for the agenda and minute preparation and Angela Buchanan for supporting the committee and ensuring we have good quality timely reports and the right person in attendance. Our thanks also go to the supporting officers and to all the officers/NHS staff who write the reports and attend the meetings.

**Cllr. Judi Ellis**  
**Chairman, Care Services PDS Committee**

## 6. Report from Education PDS Committee

**Chairman:** Cllr. Nicholas Bennett JP

**Vice-Chairman:** Cllr. Lydia Buttinger

- 6.1 2012 saw the establishment of a newly merged Education and Care Services Department, new Portfolio and in consequence a new PDS Committee.
- 6.2 It has been a busy and exciting year.
- 6.3 In line with our belief in a Member led Authority, the full Council, in January 2013, approved our Education Commitments. These set out the council's education philosophy and included 17 commitments to the people of Bromley.
- 6.4 As more and more schools become independent publically financed academies, the role of the Department and the focus of the Committee is changing and the Committee therefore commissioned a report on the future role of the Local Authority. As part of the review and arising out of our Education Commitments a new Education Covenant has been produced. This sets out for the first time the respective rights and duties of the Council, schools, parents, local businesses, pupils and the community at large.
- 6.5 At the inaugural meeting of the Committee it was decided that the objective for the year would be to work with the Portfolio Holder and Department to improve school, pupil and governance performance. A central principal of improvement is the provision of performance data. In the past this has been anonymised and confidential. In a new spirit of transparency and accountability the information is now publically available for all schools in the Borough. The Committee has warmly welcomed the new approach and asked that the information be circulated for consideration by all school governing bodies.
- 6.6 Cllr Stephen Wells, the Portfolio Holder, has been assiduous in keeping the committee informed of his reform agenda and his Executive Assistant Cllr Pauline Tunnicliffe has also reported on a regular basis on her work as the Children's Champion.
- 6.7 The newly merged Education and Care Services Department is led by Terry Parkin who joined the Council in October. Dr Tessa Moore has rejoined Bromley as the Assistant Director in charge of the education side of the department. We are grateful for their leadership of the new Department and support to the committee particularly in responding to our requests for detailed statistical information which has been of great benefit in formulating our policy proposals.
- 6.8 The Committee also introduced a number of administrative reforms to ensure efficient use of the Committee's time. Information items are only discussed if 24 hour notice is given; officers no longer give oral introductions to reports. Agenda setting meetings are held at the beginning of the committee cycle and the draft agenda is then circulated to the committee and members of the committee are invited to contribute questions and

information they wish to see included by the author in the report. Much of the detailed work is undertaken in advance by sub-committees or working groups. During the year the Budget Sub-committee under Cllr Neil Reddin has not only scrutinised the budget for the coming year but undertaken a series of efficiency reviews of different parts of the budget. The PDS Vice Chairman, Cllr Lydia Buttinger chaired the Primary Places Working Party which has identified schools which can be expanded to meet the increase in primary aged children in the Borough. I thank both for their work and support. As Chairman I have chaired two working groups looking at Behaviour Services and School Governance. I am confident that we can create a new Pupil Referral academy run by a school consortia and ensure that we have in place a fit for purpose behaviour policy. The Governance Working Group conducted a survey of LA governors and has made a number of recommendations for improving their role in school governance.

- 6.9 In July 2012, the Committee held a one off select committee hearing on the future of sold services. The committee report made recommendations for outsourcing the services and for the way further hearings should be organised.
- 6.10 In the autumn an education seminar was held for all members of the council, attendance was disappointing but it is proposed to hold a further one in the coming municipal year.
- 6.11 Child Protection is a major duty of the Council and responsibility for the scrutiny of the way it is conducted is shared between the Education and Care Services PDS committees. A joint session of the committees is to be held on May 7<sup>th</sup> to examine the arrangements in place by the Council and its principal partners in this area – the police and the NHS. The review will cover both organisation and more importantly practice.
- 6.12 Finally I thank all members of the PDS. Attendance at meetings has been excellent and colleagues have worked well together and co-operated in ensuring meetings have finished at a reasonable hour without compromising proper debate and scrutiny. It has been a pleasure and an honour to chair the new committee in its first year.

**Cllr. Nicholas Bennett JP**  
**Chairman, Education PDS Committee**

## 7. Report from Environment PDS Committee

**Chairman:** Cllr. William Huntington-Thresher  
**Vice-Chairman:** Cllr. Ellie Harmer

### Introduction

7.1 The services provided within the Environment Portfolio affect every resident of Bromley. Clean streets, traffic congestion, the condition of highways and pavements, and parks provision, are all considered important by residents.

### Scrutiny of the Portfolio Holder and Executive

7.2 The Committee seeks to fulfil this role by:

- Early consideration of the draft Environment Portfolio Plan, followed by a mid-year review of progress each November.
- Monitoring of service performance.
- Pre-decision scrutiny of relevant Portfolio Holder and Executive decisions.
- Budget monitoring and scrutiny of budget proposals.

### Environment Portfolio Plan Mid-Year Review

7.3 Mid-way through the year the Committee considered progress in implementing the Portfolio Plan and service performance. Specific questions referred to the Environment Portfolio Holder covered:

- Progress in introducing a textile recycling service
- Continued high performance in inspecting utilities' street works
- The successful School Crossing Patrol partnership with schools
- Action taken where residents have not taken the opportunity to recycle

### 2013/14 Budget

7.4 In considering the 2013/14 budget proposals, the Committee focussed on:

- Achieving a balance between planned and reactive road maintenance
- Implications of reducing the resource devoted to energy management
- Ensuring an adequate budget remained available for tree maintenance
- Potential for resale of felled timber
- Increasing take-up of the Green Garden Waste Collection Service

### Major topics addressed by the Committee during the year

7.5 The Committee devoted significant time to pre-decision scrutiny, including proposals on Bromley Town Centre Parking Capacity; and the TfL Funded Work programme for

2013/14. Two reports in particular were carefully scrutinised: On-Street Enforcement; and the Parking Shared Service.

### **On-Street Enforcement**

7.6 The Committee examined proposals for the appointment of a street enforcement contractor, XFOR, to tackle litter and dog fouling in town centres. The Committee emphasised that:

- Enforcement actions taken against under-18s would be within the law, with an emphasis on deterring future offences
- Effective liaison should be in place with the police, town centre management and shopping centres such as The Glades

7.7 At a subsequent meeting, the Committee reviewed the performance of XFOR after six months experience of the service. Issues raised included:

- Lessons learnt from taking enforcement action with under-18s
- Littering with cigarette butts had been the main issue tackled
- The importance of local intelligence in tackling persistent dog fouling
- Consideration should be given to covert surveillance for dog fouling
- The need for the scheme to at least break even
- Hours and location of enforcement should be regularly reviewed

7.8 The Committee endorsed the proposal to extend the trial for a further six months to gather more experience and identify future options.

### **Parking Shared Service**

7.9 The Committee considered a detailed proposal to create a shared parking service with LB Bexley. This would provide immediate service opportunities and savings, with the prospect of further significant savings in the future. The Committee was able to confirm that:

- Neither borough would seek financial performance penalties
- Current performance is good in comparison with other London boroughs, and would be sustainable in a shared service context
- The proposed cost sharing model was acceptable to both boroughs
- Arrangements for Bexley and Bromley staff were compatible

7.10 The Committee strongly endorsed the creation of the shared service in preference to the alternative option of seeking further small scale efficiencies. A progress report will be given in autumn 2013, including a review of the boroughs' outsourcing approach to parking services.

## **Contract scrutiny and review**

7.11 The Committee carries out detailed reviews of existing contracts, as well as pre-decision scrutiny of recommended contract awards. The main contract examined was that for Street Lighting Maintenance, including the linked 'Invest to Save' improvement programme. Other contracts scrutinised were those for Parking ICT and Street Works. The Committee also reviewed the Council's use of a framework for procuring Engineering Consultancy Services.

## **Street Environment Contract Review**

7.12 In reviewing this major contract the Committee interviewed senior managers from Kier, the Council's street cleaning contractor. Key issues were:

- Action had been taken to remedy problems with overflowing bins, and litter on rural roads, identified through monitoring inspections
- Engage with residents to facilitate cleaning of heavily parked streets
- The need for ongoing review of cleaning frequencies
- Inspectors should draw on local intelligence to identify problem areas, for example with blocked gullies
- Focus should be on litter as the main priority, rather than detritus
- Need to tackle litter around satellite recycling sites

## **Public Transport Investment Working Group**

7.13 Membership: Councillors William Huntington-Thresher; Ellie Harmer; Nicholas Milner; Nicholas Bennett; and David Jefferys.

7.14 This Working Group was convened in 2012 to consider the Council's priorities in response to the Mayor of London's pledge to improve public transport links to the borough.

7.15 The Working Group agreed the priority for the Borough should be a DLR extension from Lewisham to Bromley, which would improve connections between the Borough and Canary Wharf. TfL should be asked to develop the economic case for this scheme. The Council should raise the profile of the proposed DLR extension and seek support from other beneficiaries such as LB Lewisham and Kent County Council.

**Cllr. William Huntington-Thresher**  
**Chairman, Environment PDS Committee**

## 8. Report from Public Protection and Safety PDS Committee

**Chairman:** Cllr. Douglas Auld  
**Vice-Chairman:** Cllr. Kate Lymer

- 8.1 By the end of the municipal year the Committee will have met on six occasions. Attendance at the five meetings to date by Councillor Members has been 91.1%. Co-opted members represent the Bromley Community Engagement Forum, the Bromley Federation of Residents' Associations, Bromley Neighbourhood Watch, Bromley Victim Support and Bromley Youth Council.
- 8.2 Cllr. Tim Stevens is the Portfolio Holder for Public Protection & Safety.

### **Scrutiny of Services, Initiatives and Portfolio Holder Funded Projects**

- 8.3 Each meeting has, taking into account the Portfolio Plan and budgetary constraints, scrutinised reports prior to them going forward to the Portfolio Holder for decision. Outlined below are the key areas scrutinised by the Committee during the past year:-

- The Portfolio Plan
- Budget Monitoring
- Public Protection Links to Public Health
- Summer Diversionary Activities and YOT NEETS.
- Stray and Abandoned Dogs (Gateway Review)
- Evaluation of the Bromley Perpetrator Programme
- Mortuary and Coroners' Services (Gateway Review)
- Putting Victims First – Legislation re changes to Anti-Social Behaviour Law
- One off spend initiative – Mottingham targeted action 'clean up' project
- Portfolio Holder Grant funding of CCTV cameras at Cotmandene Crescent and Star Lane.
- The Safer Bromley Partnership agendas and decisions
- The Draft 2013/14 Budget

### **Other Issues & Reports**

- 8.4 Among others the Committee received updates and presentations on the following:-
- A police update at all meetings
  - Security at the Bethlem Hospital
  - The work of Victim Support
  - The Bromley Mentoring Service
  - Adult Safeguarding – the Board's annual report
  - The Bromley YOT Partnership – annual update
  - The Junior Citizenship Scheme

- Tackling Gangs in Bromley
- Enforcement activity within the Division – the Committee receives bi-annual reports
- The future of the Fire Service – James Cleverly and Andrew Holcolme
- The Bromley Youth Council campaign against bullying
- Community Payback
- Substance Misuse – the 2011/12 annual update

8.5 Of particular note are the items relating to (i) Coroners' services, (ii) Policing and (iii) the Draft Anti-Social Behaviour Bill.

### **Coroners' Services**

8.6 By the Coroners and Justice Act 2009 which was implemented in late 2012 new responsibilities apply to local authorities. The two main requirements for local authorities, both with cost implications, are in the future to provide coroners' officers (four are required in Bromley at an approximately cost of £200,000 per annum) and to provide, in a new post, a Medical Examiner (ME) with a team of junior doctors and a support team. The coroners' officers are currently funded by the police and the transition arrangements with the Metropolitan Police have still to be established. In one police area (not London) the police have ceased funding with immediate effect. In respect of the MEs the Government is proposing to introduce a system of fees, which is expected to cover local authority costs. These fees have to be recovered locally by Councils. Details of the scheme/proposals are expected to be released later this year.

### **Policing**

8.7 The recent Mayor's Office for Policing and Crime (MOPAC) proposals was outlined in the Crime and Policing Plan, the aims of which are to:-

- Cut seven priority crimes by 20 per cent
- Boost public confidence by 20 per cent
- Reduce spend by 20 per cent
- Reduce court delays by 20 per cent
- Increase compliance with community sentences by 20 per cent and
- Cut youth offending by 20 per cent

8.8 The Committee agreed with these objectives and to assist in bringing them about lobbied for enhanced Safer Neighbourhood Teams as well as more detailed proposals such as police vehicles being based at St Mary Cray, Biggin Hill and Penge.

8.9 The Metropolitan Police's model for borough policing has not yet been finalised although in response to a police suggestion that some Boroughs would share a Commander the position of a Borough Commander for each Borough has been confirmed. That having been said it would seem that the police are reverting to a system of 'Sector' policing, whereby the Borough would have four Sectors with five or six Wards in each Sector and an Inspector in charge of each Sector. The current proposal is that each Ward would



have a dedicated constable and PCSO with the remaining constables and PCSOs being employed centrally at a Sector on a shift system to be deployed as necessary. When the Commissioner visited the Civic Centre in January he stated that the current number of police officers in the Borough was approximately 440 and this would be increased to approximately 600 by 2015.

### **The Draft Anti-Social Behaviour Bill**

- 8.10 This extensive Bill was published on 13 December 2012. The proposals contained therein would both simplify and strengthen anti-social behaviour law. However there are possible cost implications for the Council on three counts – (i) the need for council staff to become members of additional committees; (ii) the need for council officers to become more involved in actions combating anti-social behaviour; and (iii) numerous additional appeal procedures are proposed which could involve the council in defending its actions in courts ranging from Juvenile Court to the Crown, the High and Appeal Courts requiring the attendance of solicitors and barristers plus preparation time.

### **Budget Savings**

- 8.11 The Committee approved “base line” budgetary savings for 2013/14, totalling £351,000. This represents approximately 11.5% of the controlled budget. Unfortunately £101,000 of the savings that had been proposed (relating to a cut in the LBB contribution for statutory Disabled Facilities Grants) was later classified as a potential ‘Corporate Saving’ and officers in the Public Protection Division have had to identify some alternative savings.

### **The Commissioning Agenda**

- 8.12 The Committee are supporting the initial work between officers from the Boroughs of Bromley and Bexley on a shared management arrangement whereby Bexley effectively pay for Bromley to manage particular services. This will be progressed on a service by service basis where the business case is clear. The first service areas to be considered are Health & Safety and Trading Standards. Others may follow depending on the success of the work in the services mentioned above.
- 8.13 Further, the Public Protection Division is one of the initial ten service areas to be reviewed by the Council’s new Commissioning Board against each of the strategic service delivery models which have been identified (e.g. outsourcing social enterprise, shared services etc). The Division is working with the Board’s assigned lead on a full options appraisal and associated business case which will recommend the best value for money option for Public Protection.

### **Community Safety Funding**

- 8.14 The Mayor’s Office for Policing and Crime (MOPAC) Bromley has submitted to MOPAC a bid for funds (approx. £2.2m) relating to local interventions to achieve the correct outcomes in terms of community safety. The assessment of these bids will be

determined by the potential impact of proposals (the likelihood of making a difference on the ground) and local demand (levels of crime). On the latter factor Bromley may not score well. The result of the bid will become known in April. Until then funding for certain schemes/posts remains uncertain.

### **Public Protection & Safety and the Press: Horsemeat investigations and Foxes**

- 8.15 These two recent issues attracted enormous press interest and demonstrate just how quickly Public Protection matters can come to the forefront in the minds of the public.

### **Mention In Parliament**

- 8.16 Bob Stewart (MP for Beckenham) said in the House of Commons “Trading Standards in Bromley have tried to get a grip of nuisance phone calls with various measures. When they hear of a problem they rapidly get hold of the originators of cold calls and warn them off; they have set up a system for banks and building societies in the Bromley area to contact Trading Standards if elderly people begin to make unusual withdrawals or to do things that are not typical of them; they have delivered 70 talks in the past year to the elderly warning them about the dangers of nuisance and cold calls; they have sent out packs to elderly residents also warning them of the problem; and of course they use the local newspapers and radio to alert people to scams...They are a model.”

### **Working Group**

- 8.17 I have established a Working Group of Committee members to examine the potential in the Public Protection Division for generating further income and savings and especially to look for further opportunities for invest to save changes. The Group will be chaired by Cllr. Peter Fortune. A report will be included in the June PP&S PDS Committee agenda.

### **Visits by Members**

- 8.18 Visits have been made by Committee members and other Councillors to Junior Citizenship events at various locations across the Borough and close liaison has been maintained between members and the various sections in the Division. Arrangements are in hand to visit both the Local Ambulance Station on Bromley Common and the central Ambulance Control Room at Waterloo.
- 8.19 Once more I thank my fellow Councillors, the Co-opted Members of the Committee and the Council Officers for their involvement, commitment and invaluable assistance and contributions made during the municipal year.

**Cllr. Douglas Auld**  
**Chairman, Public Protection & Safety PDS Committee**

## 9. Report from Renewal & Recreation PDS Committee

**Chairman:** Cllr. Sarah Phillips  
**Vice-Chairman:** Cllr. Neil Reddin FCCA

### Introduction

- 9.1 The Committee will have met 5 times this municipal year. Each meeting has scrutinised the reports for decision by the Renewal and Recreation Portfolio Holder and considered policy development of key areas of the Portfolio. Monitoring performance against the Renewal and Recreation Department's Building a Better Bromley priorities has been central to the committee's work. One Member working group has been operating throughout the year, namely the Beckenham and West Wickham Town Centre Working Party, and in July an additional joint Working Group – focussed on Housing Need – was established with members of the R&R and Care Services PDS Committees. Alongside the elected Members on the PDS Committee we were also pleased to welcome a co-opted member from the Bromley Youth Council, Mr Ross Stanford. We would like to thank Mr Stanford for his contributions to the Committee meetings throughout the year.

### Employment and Skills

- 9.2 Following the Executive Committee's decision to allocate £500,000 to support sustainable employment opportunities for young unemployed people living in Bromley, it was proposed to establish a three year project to create jobs for young residents aged 18-24. In July Members were informed of the development of this programme and provided with further details on the scope of the project and how the services would be procured – using a competitive tendering exercise. The award of contract was expected following the January E&R PDS meeting, and Members of the R&R PDS will be updated on the outcome of this procurement process at the final Committee meeting of the municipal year in February.
- 9.3 At the Executive's meeting in February 2012, Members agreed to savings of £170k in 2013/14 from the Cotmandene Community Resource Centre and Mottingham Community and Learning Shop. It was proposed to undertake a tendering exercise to seek suitable and appropriately qualified organisations to manage and operate both Centres at no cost to the Council. The proposals would therefore generate savings of £142k to £169k, depending on which option was taken forward. In the event that no suitable tender returns were received the Portfolio Holder was asked to agree to the two Centres closing from 1st April 2013.
- 9.4 However, in January 2013, given recognition of the valuable services provided through the Cotmandene and Mottingham Centres, the Executive considered that further work needed to be done to ensure that similar services might be offered by other providers in the longer term. It was therefore announced that the centres would remain open for at least another year for which funding would continue. Members of the PDS were

informed that the tendering process had already commenced, with a total of 21 expressions of interest received from which a shortlist of 8-10 companies would be drawn up. Although the services provided would not replicate those of the Council, a similar range would be offered. The Job Centre Referral Service was externally funded and would, therefore, continue.

## **Town Centre Development and Planning**

### **Bromley**

- 9.5 In July it was reported that the Outer London Fund Round 2 bid had been successful resulting in an award of nearly £2m for Bromley Town Centre of which £150k would be set aside for a shop front improvement scheme.
- 9.6 An application for development of Opportunity Site K of the AAP - Westmoreland Road Car Park, had been granted and vacant possession of the site would be taken by the developers in due course. In October, work had commenced to provide the area with additional car parking spaces. A variable messaging system to provide real time information to drivers about car park capacity was to be installed to assist with managing increased load on remaining car parks in the town. Members were informed that all car parks (with the exception of supermarket car parks) would have the variable messaging system installed.
- 9.7 Members requested that sufficient and timely information was provided to them and to the public (for example via the Council website) to help keep residents and businesses informed about changes to parking. The Council's aim was to focus on user groups and to send a plan (including a map), to season ticket holders informing them of the additional car parking spaces some six weeks before the serving of a notice and closure of the car park.
- 9.8 In January it was reported that due to various technical issues the timetable for the implementation of the Variable Messaging Service had not been adhered to and the Chairman highlighted the lack of communication with regard to this. It was agreed that Members concerns be brought to the attention of the Director of Environmental Services.
- 9.9 Subsequent to the High Court decision to quash the Policy on Opportunity Site A - Bromley North Station, it was intended that a new policy will be taken through the Local Plan and submitted for consideration by Members. However in January, because of the possible DLR extension (see paragraph 3.4) - which could have a fundamental impact on the proposed development - Members were informed that the policy for Site A would not be updated in the immediate future.
- 9.10 With regard to Opportunity Site G - West of the High Street - the Executive had agreed that a developer partner be sought and subject to market testing, the preferred developer would be confirmed in spring 2013. In October it was reported that the procurement stage to find a developer had been completed and a report was prepared

for consideration at a meeting of the Executive in October. Officers subsequently met with three prospective development partners who shared the Council's vision. A development brief had been revised and a series of workshops were arranged during February which prospective partners would attend to meet Portfolio Holders and Members.

- 9.11 In November Members were advised that a decision on the Bromley North DLR extension would probably be made in early 2013, based on an economic appraisal, although much thought was also needed on the engineering options. If no economic appraisal was provided by TfL Members proposed that the Leader of the Council write to the most senior GLA politician covering transport investment requesting that L B Bromley be given an opportunity to provide considered comment and that an economic appraisal was needed for this. The lobbying of MPs to support this request was also encouraged.
- 9.12 In January it was subsequently reported that a meeting had taken place between TfL, the Leader of the Council, Councillor Colin Smith, Bob Neil MP (Bromley and Chislehurst) and the Deputy Mayor for London. It was reported that appraisal work would be undertaken and all costs would be met by TfL. This would be implemented by June 2013 and depending on the results, a time line would be set to undertake the work.
- 9.13 In January it was Members were informed that work had progressed on Bromley North Village public realm improvements. A scheme had been drawn up for approval by members at a meeting of the Executive in February 2013. It was reported that Officers met with TfL in January when a final approval for their funding, in principle, had been obtained subject to the result of a bus consultation. Officers were also seeking approval for re-profiling of funding from the GLA. Members were also informed that Conways (the term contractor) would undertake the works and an Implementation Plan would be submitted to a future meeting of the PDS for Member approval. It would take approximately 18 months for a programme to be implemented. The Portfolio Holder was recommended to endorse the detailed design of the Bromley North Village Public Realm Improvements. Alongside the Bromley North Village implementation are other planned public realm improvements funded by the Outer London Fund. In January Members of the PDS approved of the extension of the consultancy commission for the completion of the public realm scheme designs throughout Bromley town centre – to provide a consistency of approach.

### **Orpington**

- 9.14 With regard to the improvement of the Walnuts Shopping Centre in Orpington, a planning application was submitted for the development of a 7 screen multiplex cinema with ancillary retail facilities and restaurants. The market would be relocated to College Square. Members were advised that Planning permission for the development of the Walnuts was subsequently granted in October.

## **Beckenham**

- 9.15 In March 2012 the Council set aside £250k to support improvements for Beckenham, from the funds allocated for Member initiatives. £50k of this was to support the development of a funding bid to Transport for London's (TfL) Major Schemes initiative and £200k was for shorter term improvements. In July Members considered the progress achieved by Urban Design Consultants, East Architecture and Urban Design, on the concept design for Beckenham Town Centre, which eventually informed the submission to TfL which took place in September 2012. Members also considered a list of short-term improvements which could be carried out.
- 9.16 Councillor Tickner, Chairman of the Beckenham and West Wickham Town Centre Working Party (BWWTCWP), reported that the group met once a month at Beckenham Library and were well attended by local residents and local associations.
- 9.17 In January it was reported that the Area Based Bid to Transport for London had unfortunately not been successful. However, an additional sum of £200k had been allocated in the 2013/14 LIP settlement (from TfL funds) for improvements to the Rectory Road / Southend / Beckenham Road junction. Members were informed that the bid could be submitted to TfL again in the autumn of 2013. It was suggested that once the BWWTCWP had completed its work a more permanent Town Team could be formed to include many of the current members and to promote and coordinate ongoing improvements to the town centre.
- 9.18 In January it was reported that TfL had agreed, in principle, to the erection of light columns and other public realm improvements in West Wickham. This project would be discussed in more detail through the agenda of the BWWTCWP.

## **Development Control Issues**

- 9.19 In January, following a request by Members of the PDS, a report outlined planning performance on minor applications, other applications and planning enforcement was presented. The report also included information on the amount of income received from planning applications, outlined the objectives and actions needed to improve the planning service and reported on the number of formal enforcement, contravention and breach of condition notices served during 2011/12.
- 9.20 The Deputy Chief Planner outlined the main points of the report and highlighted that changes had been introduced to improve the assessment of first stage applications and validation. Staff are now required to deal with all stages of the validation of applications rather than specific aspects. Problems concerning the invalidity rate were being addressed and the process had been speeded-up by the use of electronic consultation as opposed to paper. Since September 2012, the number of outstanding applications requiring assessment had been significantly reduced from 1,200 to 700. Further improvements would be implemented to ensure the planning service ran more efficiently.

9.21 Planning enforcement was also part of the improvement plan. Approximately 750-900 enforcement complaints were received each year of which many were resolved quickly. About 20% of complaints required further investigation. Members requested that planning statistics are to be provided on a regular basis to future meetings of the PDS.

### **Town Centre Management and Business Support**

9.22 In July Members of the PDS were reminded that the Council had approved the setting aside of £250k for the R&R Portfolio Holder for one-off spending on schemes designed to improve the attractiveness, quality of life and economic viability of small shopping parades. A report was presented which outlined the proposed methodology for implementing the local parades initiative. The report also set out the application process and provided 'ground rules' to be followed upon receipt of applications from local parades wishing to be considered for funding. Members were informed that schemes which did not involve a revenue tail i.e. the provision of hanging baskets or litter bins etc, would be funded by the Council for year 1 with the proviso that local traders would be expected to fund the scheme in the years that followed. Members were invited to submit ideas to improve local trade for which officers would provide a breakdown of costs. Members approved the scheme and agreed that for individual schemes with a maximum estimated cost of up to £25k the decision on spending could be taken by the Portfolio Holder in consultation with the Chairman of the PDS Committee. Any schemes of greater value than this would need to be presented to a future R&R PDS Committee for approval. An update on spending against the budget for this scheme was provided to Members as part of budget monitoring reports at subsequent meetings and a detailed report on the project is expected for the final meeting of the Committee in February.

9.23 Throughout the year Members received update reports on activities undertaken by the Council's Town Centre Management and Business Support Team. In July Councillor Tickner reported concerns raised about the lack of a Town Centre Manager for Beckenham. Members were informed that two candidates had been identified for the position and had been invited for an interview. It had proven difficult to find successful candidates as the position was only for a fixed term of 9 months. Subsequently, in August, a new TCM to cover Beckenham and Penge town centres was appointed.

9.24 Members considered the Orpington BID proposal in July, which was a Part 2 item due to possible personnel implications. In October Members supported a recommendation to reallocate £7.2k from an earmarked S.106 fund to assist with the Orpington BID project and were informed on the progress with the BID – including results of business consultations and the development of the draft BID proposal document.

9.25 With regard to the provision of Christmas lights, it was reported that all towns which had received them in previous years would receive them in 2012. In November the update on Town Centre Management activities during the third quarter had a particular focus on Christmas lights and events planned across the borough. The involvement of partnerships was highlighted and such working was encouraged when funds are short. The work of the new Town Centre Manager for Beckenham and Penge was also

commended. In January it was noted that the same TCM had addressed the problem of a poorly maintained shop front in Beckenham and had resolved the issue to a very high standard.

- 9.26 In January Members considered an update on the BID campaign for Orpington which suggested that approximately 79% of those providing a voting intention, indicated an intention to vote 'yes', however there were still a lot of unknowns. Members were informed that BID Ballot papers had been issued on 17 January and that voting would end on 21 February 2013. Members were also provided with feedback on the successful events which had been delivered in a number of town centres over the Christmas season, including a very well patronised Santa Dash event in Bromley, delivered in partnership with MyTime Active. Members were informed that a number of willing sponsors had come forward and the Town Centre Management Team were currently in talks with them to provide a similar but bigger event in 2013.
- 9.27 In November Members of the PDS were informed that the Council's Corporate Procurement Strategy provided for the adoption of arrangements aimed at promoting and stimulating the local economy, based on a principle of realising economic, social and environmental benefits for the community through its contracting activity. In line with the Strategy, Members considered a proposed protocol for including local small and medium sized enterprises (SME's) when sourcing and selecting organisations to provide quotations to the Council for works, services and supplies where the estimated value was less than £50k. Members recommended that the Portfolio Holder agreed that the Council adopts use of the protocol for the inclusion of local small and medium sized enterprise (SME) contractors when sourcing and selecting organisations to provide quotations to the Council.

## **Housing**

- 9.28 In June 2012, Members of the Council approved the setting-up of a working group to consider housing needs within the Borough. The group was to comprise Members of both the Renewal and Recreation PDS Committee and the Care Services PDS Committee. Members were in favour of the establishment of such a working group. Although responsible for setting its own terms of reference, it was suggested that the group restrict itself to the consideration of housing policies and strategies. Councillors Ince, Bance and Dykes were nominated to serve as Members of the Working Group. A report on Housing Strategy and Privatisation is expected to be considered the final meeting of the year in February.

## **Leisure and Culture**

- 9.29 In July a report informed Members of the outcome of the consultation exercise undertaken across the borough's libraries. Survey questionnaires had been adapted to suit individual libraries with regard to their usage, opening hours and the range of services they provided. The consultation process involved surveys conducted with library visitors, face-to-face exit surveys and telephone surveys. The Assistant Director Renewal and Recreation reported that as useage of Orpington Library had exceeded



expectations, this library together with Central and Biggin Hill Libraries were unlikely to be included in any decision to reduce hours of operation. Survey results showed that people were not too concerned about borrowing CDs and DVDs; they would much prefer to see book stocks replenished. The Portfolio Holder was requested to authorise that work be carried forward to pursue the option of reducing the operating hours of libraries and diminish stocks of CDs and DVDs with the resulting savings being redirected to the book fund in order that more books could be purchased. In November Members were advised that a range of options continued to be looked at regarding reduced opening hours. Members were also advised that volunteers for the Library service were not replacing paid posts and Libraries were not therefore reliant upon the services of volunteers to remain open.

- 9.30 Concerning plans for the provision of a new library service it was reported that at a meeting of the Executive in October, a decision was taken to proceed with the merge of Penge and Anerley Libraries – and Officers were pushing for the acquisition of a suitable building in Penge.
- 9.31 Members considered an update on preparations for the London 2012 Olympic and Paralympic Games. Consideration was also given to the finalised arrangements in respect of the anticipated impact that the Games would have on Bromley. The Torch Relay would pass through Bromley, Beckenham and Penge. All three town centres held additional organised music and dance events and were very well attended by members of the public.
- 9.32 Also in July Members considered lease of the TrEE centre and the acquisition of 46 Green Lane Penge as Part 2 items.
- 9.33 In July Members were provided with an update on bid to the Heritage Lottery Fund to restore the Priory Museum and noted it was the Council's intention to rent out the vacant office space in that building.
- 9.34 In November Members were informed that as part of the transition to a new computer system to further streamline joint operations between Bromley and Bexley Libraries, it was necessary for a major data cleansing operation to be undertaken. In this regard, authorisation was sought for all items which had been damaged, lost, stolen or missing for more than six years to be deleted from the stock database. Authorisation was also sought for the rationalisation of media hire charges. The recommendations were supported by the Members of the Committee.
- 9.35 Members also considered the outcome of a tendering process in relation to a new multi sport hub site at Norman Park (as a Part 2 item).
- 9.36 In January before continuing with the published items on the agenda, Mr Steve Price, Mytime Chief Executive and Mr Dennis Barkway, Chairman of Mytime Active gave a public presentation on the MyTime Active annual report. Members were provided with a Mytime Active document entitled 'Delivering Social Value' which outlined the history of Mytime Active and highlighted its achievements to

date, together with current and future programmes and activities. Statistics for the past year, showed an overall attendance of approximately 3 million people. Mr Price commented that as the Council reduced its funding, Mytime would need to grow and diversify outside of Bromley. Members were in agreement that whilst Mytime was independent, it should work closely in partnership with the Council to ensure the continuation of beneficial social and community activities. More detailed discussion of the MyTime annual report and its financial aspects continued as a Part 2 item.

## **Finance and Performance Monitoring**

### **Finance**

- 9.37 In July Members considered the 2011/12 provisional outturn for the Renewal and Recreation Portfolio which showed an underspend of £131k and represented a 1.28% variation against the controllable budget of £10.23m. The variation of £131k included £100k of carry forward requests which related to the Local Development Framework and libraries.
- 9.38 At each meeting of the PDS Committee Members also considered the latest budget monitoring position for 2012/13. The controllable budget for the Renewal and Recreation Portfolio was projected to be balanced at the year end. In January it was reported that the total Portfolio budget showed a projected underspend of £10k (based on figure to end of November).
- 9.39 In October and November Members considered and supported the changes agreed by the Executive in respect of the Capital Programme for the Renewal and Recreation Portfolio Programme for the period 2012/13 to 2015/16.
- 9.40 In January Members considered a draft 2013/14 Budget for the Renewal and Recreation Portfolio incorporating cost pressures and initial draft budget saving options as reported to the Executive on 9 January 2013. PDS Committees had been asked to consider the initial proposals outlined in the report, including the additional savings options and asked for Member comments to be reported to the February meeting of the Executive. Expenditure pressures on services within the Renewal and Recreation Portfolio were identified in relation to the income received from planning applications and building control. Savings options across the Portfolio were also detailed for Member consideration.

### **Performance Monitoring**

- 9.41 In July Members considered the Renewal and Recreation Business Plan 2011/12 Monitoring Report for Quarter 4 which included a summary report of the delivery of actions for 2011/12. The report also outlined the draft Renewal and Recreation Business Plan for 2012/13 which reflected departmental changes that had occurred for 2012/13 and accordingly revised the department's priorities for the Council's property assets, incorporating new priorities to include functions around housing and public

health. Each subsequent meeting of the PDS reviewed the Business Plan and progress to date on the agreed actions and milestones.

- 9.42 When considering an update report on the R&R Business Plan in October, Members noted that due to restructuring, the College would, in future, be reporting to the Education and Care Services Portfolio. Further Member comments and questions concerning adult education would be passed onto Education and Care Services under whose remit adult education now rested.

### **Conclusion**

- 9.43 In conclusion it has been a very busy and exciting year for the Renewal and Recreation PDS Committee and I would like to thank all members of the Committee for their input and support. I would also like to thank all Officers in the Renewal and Recreation Department with whom I have enjoyed working.

**Cllr. Sarah Phillips**  
**Chairman, Renewal & Recreation PDS Committee**

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Report No.  
RES13112

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Council

**Date:** 1<sup>st</sup> July 2013

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** MEETING OF THE URGENCY COMMITTEE

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 The Urgency Committee deals with urgent non-executive decisions that are not of a sensitive nature where otherwise a meeting of full Council would be required. The Constitution specifies that any decisions made by the Committee should be reported to the next available meeting of the full Council. The Urgency Committee met on 29<sup>th</sup> May 2013 to consider an urgent request for a dispensation from Cllr Eric Bosshard that would enable him to address Plans Sub-Committee No. 4 on behalf of residents in his ward. The dispensation was granted – the minutes of the meeting are attached for information.

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2. **RECOMMENDATION**

**That the decision made by the Urgency Committee at its meeting on 29<sup>th</sup> May 2013 be noted.**

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council
- 

## Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £366,826
  5. Source of funding: 2013/14 Revenue budget
- 

## Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in the Democratic Services Team
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: The report does not involve an executive decision.
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Agenda and minutes of the Urgency Committee meetings on 18 <sup>th</sup> April and 1 <sup>st</sup> May 2012

## **URGENCY COMMITTEE**

Minutes of the meeting held at 6.00 pm on 29 May 2013

### **Present:**

Councillor Tony Owen (Chairman)  
Councillors Peter Dean, Peter Fookes,  
Russell Mellor, Ernest Noad and Colin Smith

### **1 APPOINTMENT OF CHAIRMAN FOR 2013/14**

Councillor Tony Owen was appointed Chairman for 2013/14.

### **2 APOLOGIES FOR ABSENCE**

Apologies for absence were reported from Councillors Stephen Carr and Eric Bosshard, who were replaced by Councillors Colin Smith and Russell Mellor. Apologies had also been received from Councillor Tom Papworth.

### **3 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4 MINUTES OF THE MEETING HELD ON 1ST MAY 2012**

**RESOLVED that the minutes of the meeting held on 1<sup>st</sup> May 2012 be confirmed.**

### **5 REQUEST FOR A DISPENSATION FROM COUNCILLOR ERIC BOSSHARD Report RES13109**

The Committee considered an urgent request for a dispensation from Councillor Eric Bosshard that would allow him to address the Plans Sub-Committee No. 4 meeting on 30<sup>th</sup> May 2013 on behalf of local residents in his ward. The exact terms of his request were set out in the report before the Committee, but in summary Cllr Bosshard wished to continue to represent the views of local residents on this case, which had been going on for two and a half years. The introduction of the concept of Disclosable Pecuniary Interests in July 2012 meant that he was prevented from speaking on the case as he lived next door to the site in question, whereas under the previous standards regime a Councillor with a pecuniary interest could address the meeting so long as they withdrew from the room before other Members began to debate the matter. The Committee considered that this condition was unnecessary in this case and decided that Councillor Bosshard's application for a dispensation should be granted unconditionally so that he could represent the interests of people living in the area.

**RESOLVED that the application from Councillor Eric Bosshard to be allowed to address the Plans Sub-Committee No. 4 (and any subsequent meetings on the same case) on the application for 51 Marlings Park Avenue, Chislehurst be granted unconditionally.**

The Meeting ended at 6.01 pm

Chairman



Report No.  
RES13126

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Council

**Date:** 1<sup>st</sup> July 2013

**Decision Type:** Non-Urgent Non-Executive Non-key

**Title:** COMMITTEE MEMBERSHIP

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 This report deals with a membership issue on the Executive and Resources (E&R) PDS Committee following the resignation of Councillor Douglas Auld as Chairman of the Public Protection and Safety (PP&S) PDS Committee – the chairmen of all the other PDS Committees sit on E&R PDS Committee. A new chairman will be appointed at the PP&S PDS Committee's meeting on 18<sup>th</sup> June -Councillor Kate Lymer has been nominated. Subject to her appointment being confirmed, it is recommended that Cllr Lymer replaces Cllr Auld on E&R PDS Committee.
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2. **RECOMMENDATION(S)**

**That Councillor Kate Lymer replaces Councillor Douglas Auld on the Executive and Resources PDS Committee.**

## Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council:
- 

## Financial

1. Cost of proposal: Estimated Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Representation – Members’ Allowances
  4. Total current budget for this head: £1,112,380 (Members Allowances Scheme 2013/14)
  5. Source of funding: 2013/14 Revenue Budget
- 

## Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: Statutory Requirement: Sections 18 & 19 local government and Housing Act 1989, S 100 Local Government Act 2000, The Local Authorities (Member’s Allowances) (England) Regulations 2003
  2. Call-in: Not Applicable:
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Members of the Council
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Sections:</b>	Policy/Financial/Personnel/Legal Implications
Background Documents: (Access via Contact Officer)	Minutes of the Annual Council Meeting 15/05/13 – Committee appointments